Application Manual International Master in Soils and Global Change IMSOGLO

Version September 2026

Dear applicant,

You want to apply for admission and/or scholarship for the **International Master in Soils and Global Change (IMSOGLO)** programme intake September 2027.

Please read this manual well and follow its instructions while completing the application form. In case something is not clear, contact imsoglo@ugent.be.

Application deadlines:

The application portal for student intake September 2027 will open on **1 October 2026**.

The deadline for **all applicants** to submit the application form if applying for an Erasmus Mundus scholarship for intake September 2027 is **28 February 2027**.

The deadline for **nationals of non-EEA countries** to submit the application form if applying as a self-funding student for intake September 2027 **is 28 February 2027**.

The deadline for **nationals of European Economic Area (EEA) countries** (all EU countries + Iceland, Liechtenstein, Norway)) to submit the application form if applying as a self-funding student for intake September 2027 is **31 May 2027**.

Link to application portal:

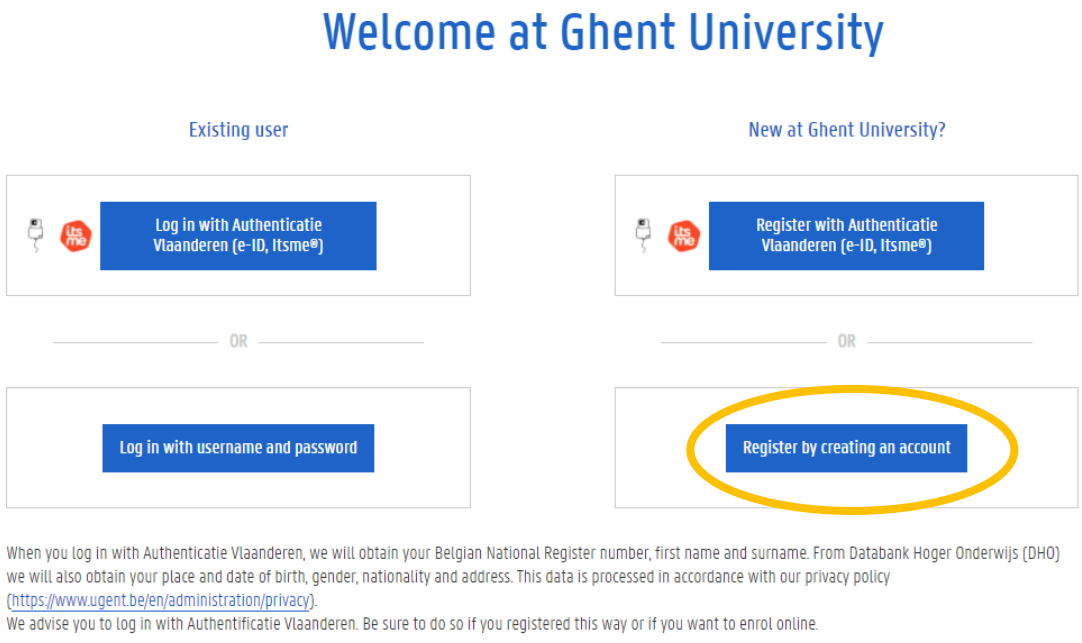
https://oasis.ugent.be/oasis-web/registratie?0&target=inschrijven

Step 1: Creating an account on the Application Portal

In case you visit the application portal for the first time, select ‘Register by creating an account’.

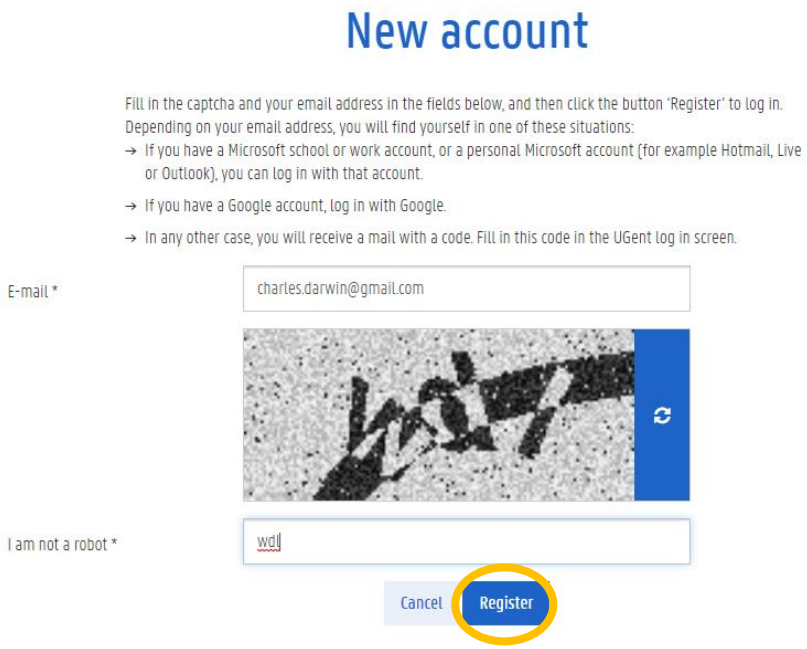
In case you already created an account, click ‘Log in with username and password’.

In case you possess a Belgian eID, click ‘Register with Authenticatie Vlaanderen’.

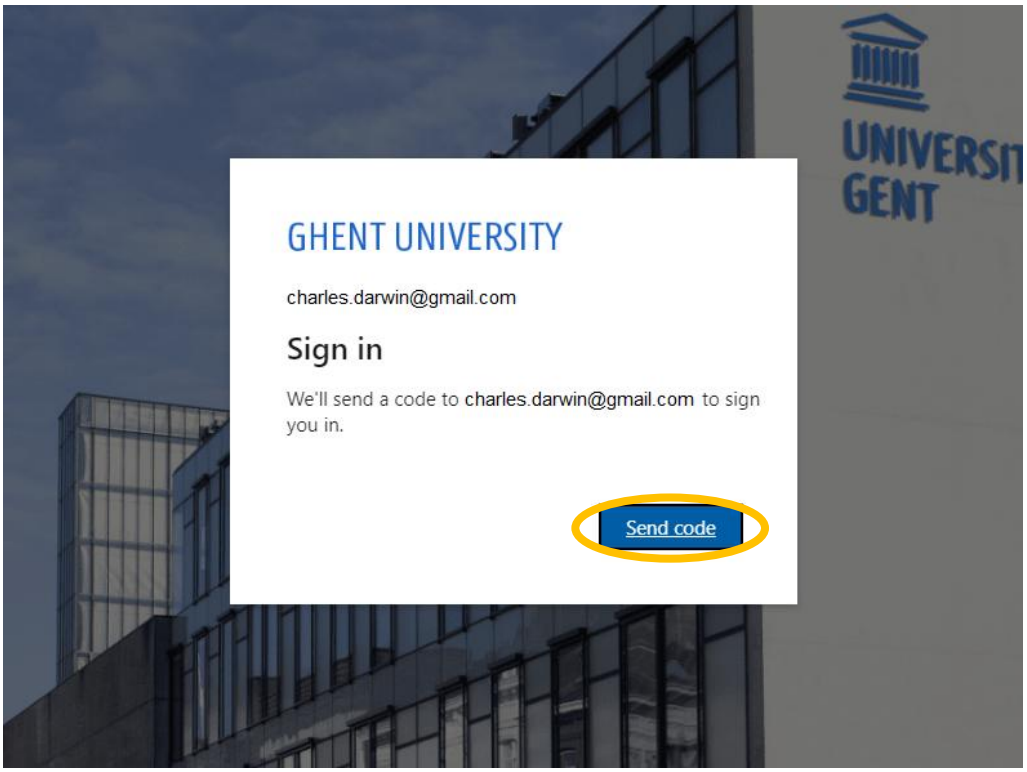


Enter your e-mail address and complete the captcha.

Click ‘Register’.

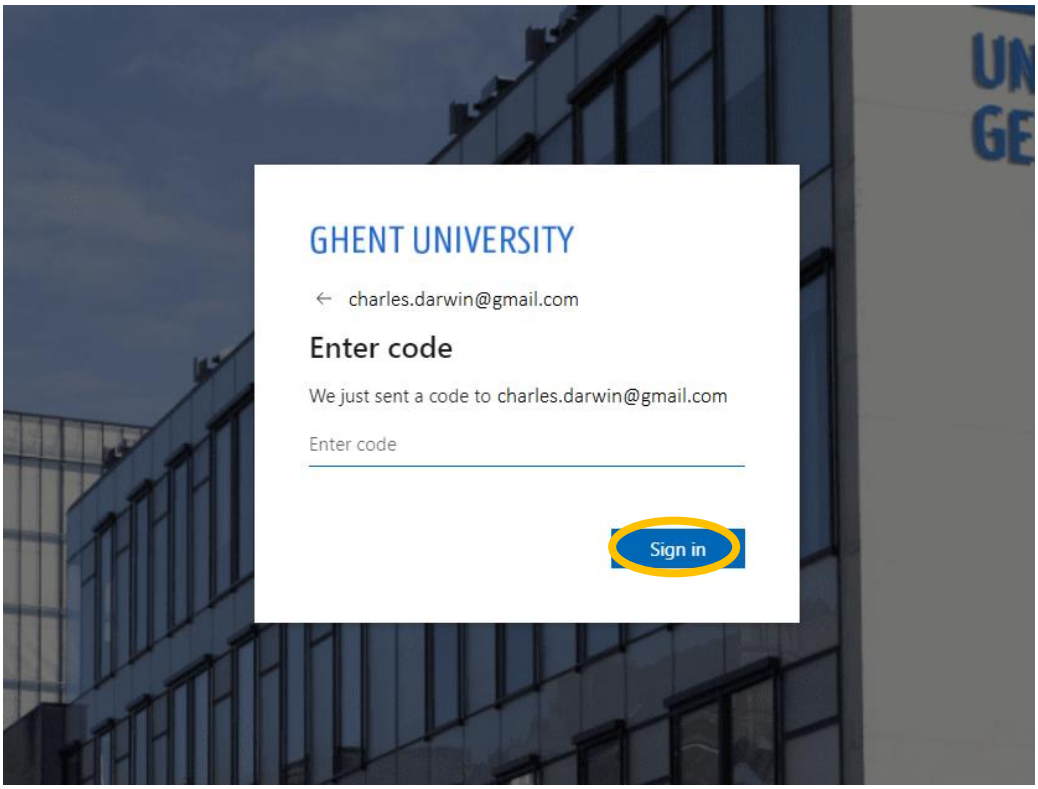


Click ‘Send code’.

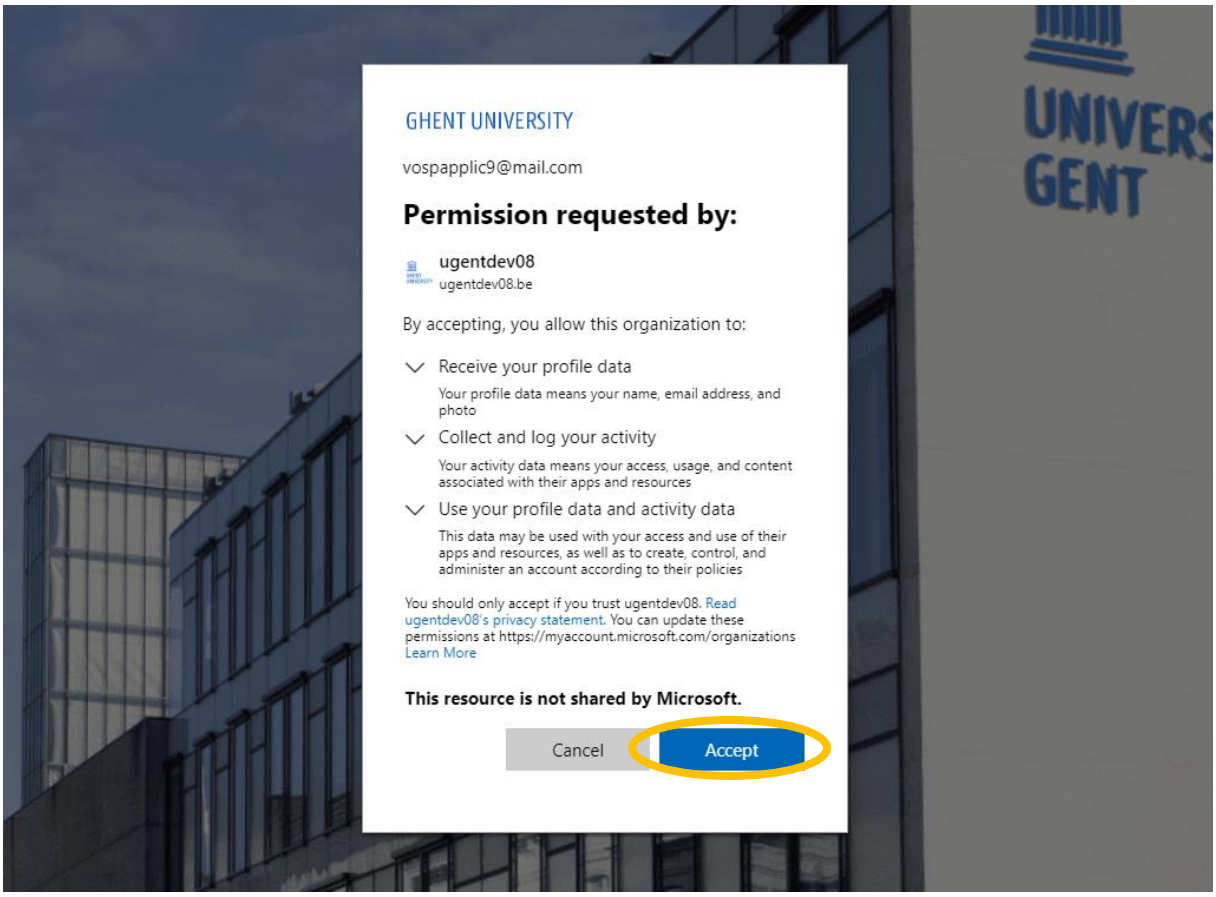


A code was sent to your e-mail address.

Enter this code and click ‘Sign in’.



Click ‘Accept’.



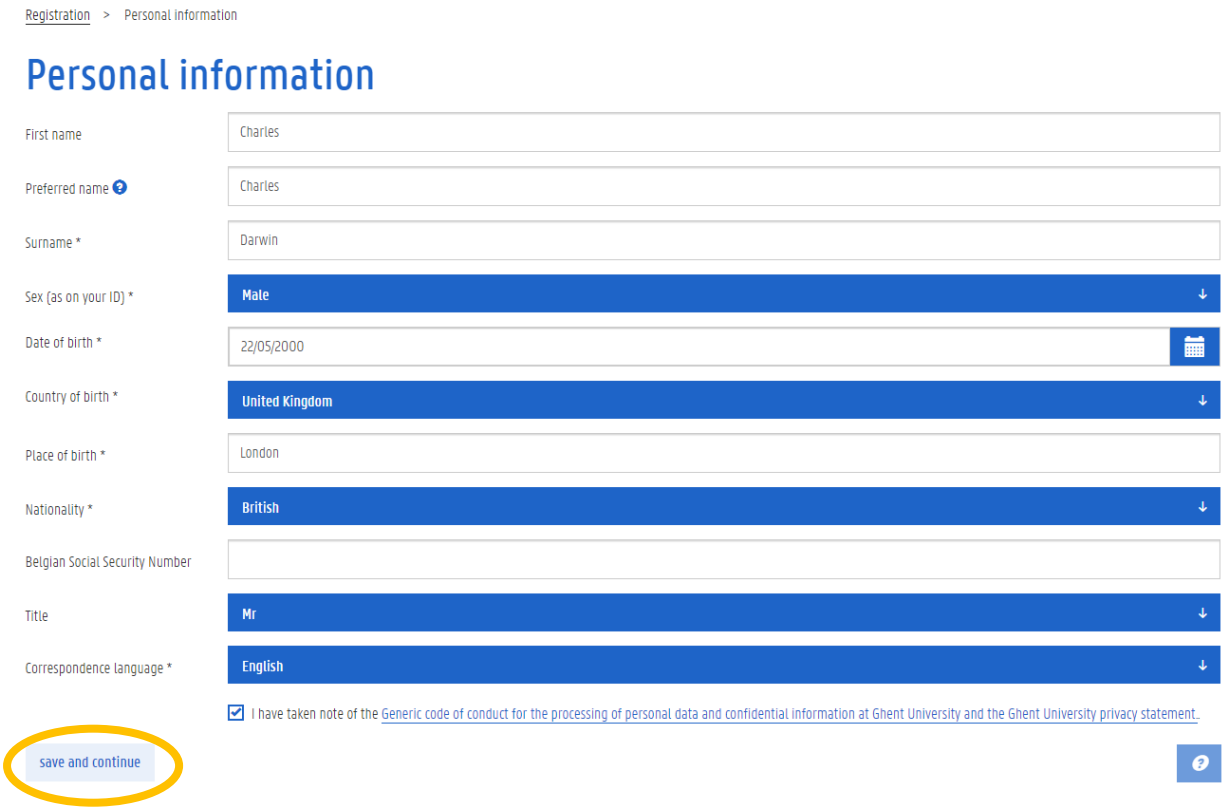
Complete your personal information.

Fields with an asterisk* are mandatory.

The Belgian Social Security Number is not a mandatory field and you can leave this blank.

Do not forget to take note of the Generic code of conduct for the processing of personal data and confidential information at Ghent University and the Ghent University privacy statement.

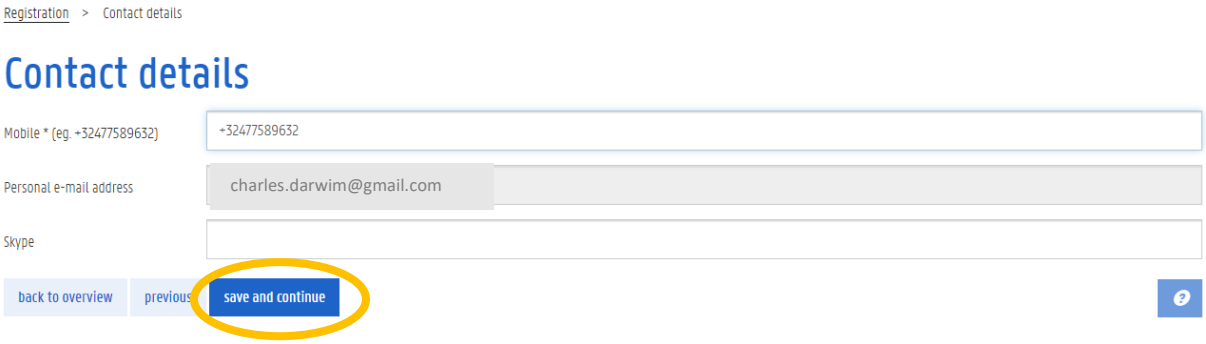
Click ‘Save and continue’.



Complete your mobile phone number.

Skype is not a mandatory field and you can leave this blank.

Click ‘Save and continue’.



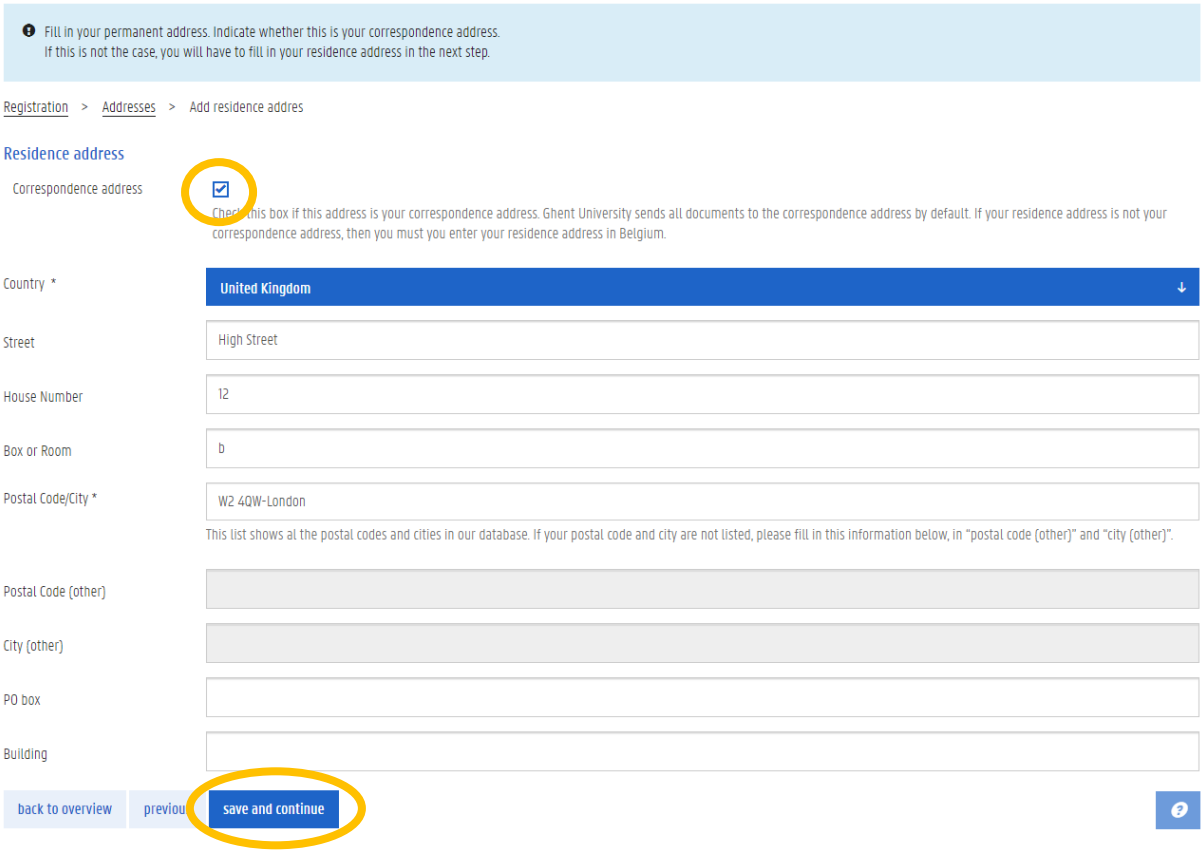
Complete your residence address.

Check the correspondence address box.

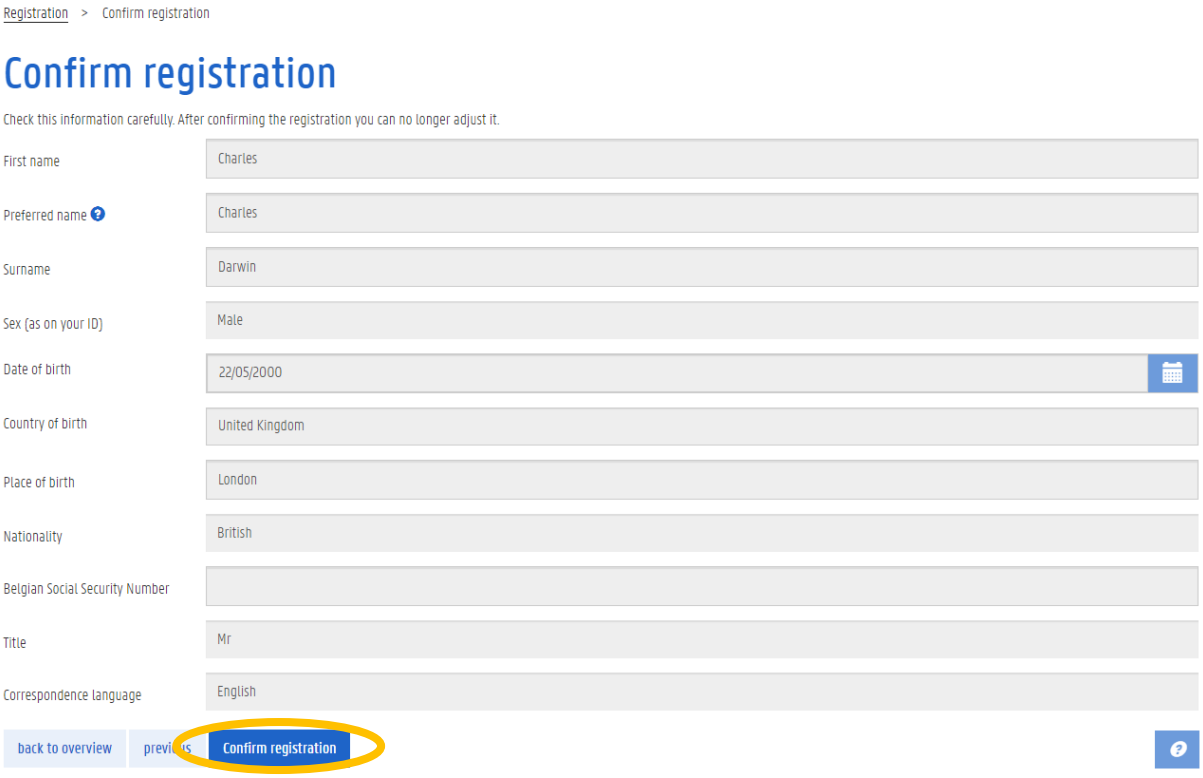
Before your arrival in Belgium, no postal mail will be sent to you. All documents and certificates will be sent by e-mail.

After your arrival in Belgium, you can change your correspondence address in order to receive university-related postal mail in Belgium.

Click ‘Save and continue’.



Check your personal information and click ‘Confirm registration’.



Step 2: Apply for enrolment

Now you are ready to apply for an enrolment.

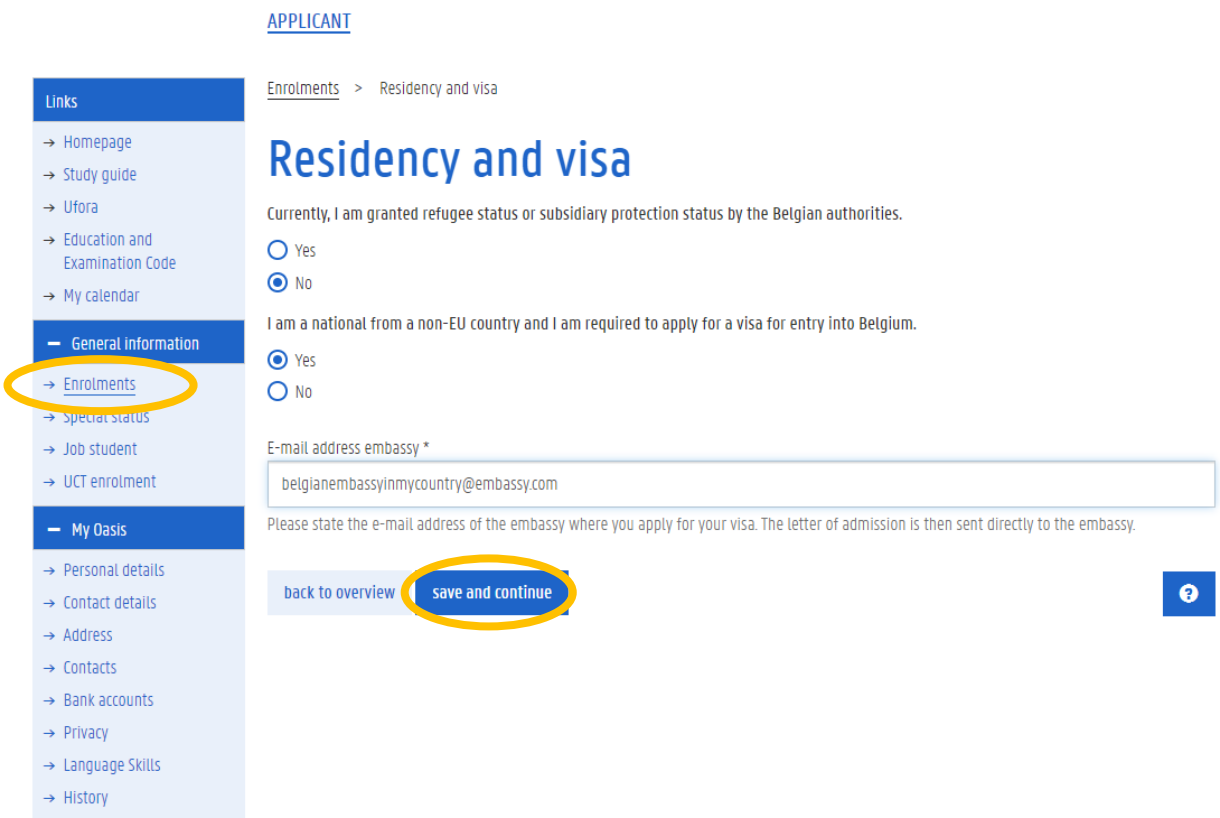
Click ‘Enrolments’.

Indicate whether or not you are granted refugee status or subsidiary protection status by the Belgian authorities.

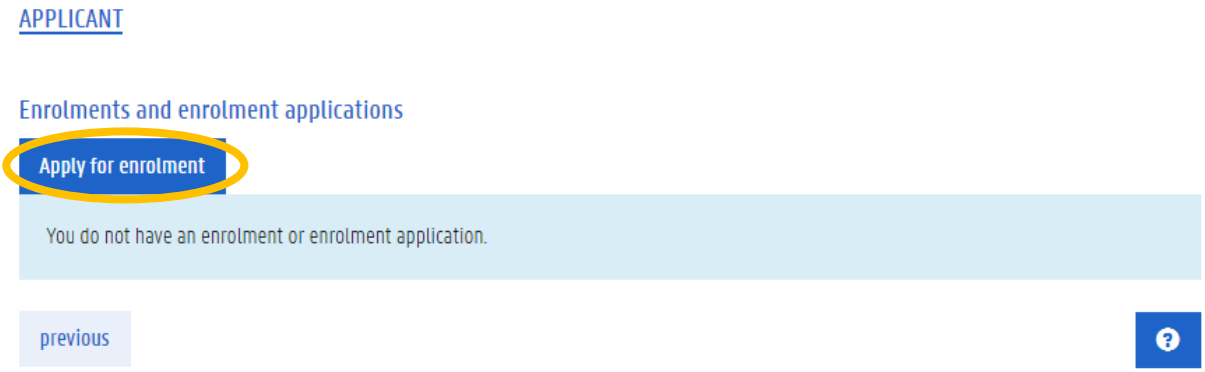
Indicate if you are a national of a non-EU country and if you are required to apply for a visa to enter Belgium.

In this case, fill in the e-mail address of the Belgian Embassy in your country to which you will apply for your visa.

Click ‘Save and continue’.



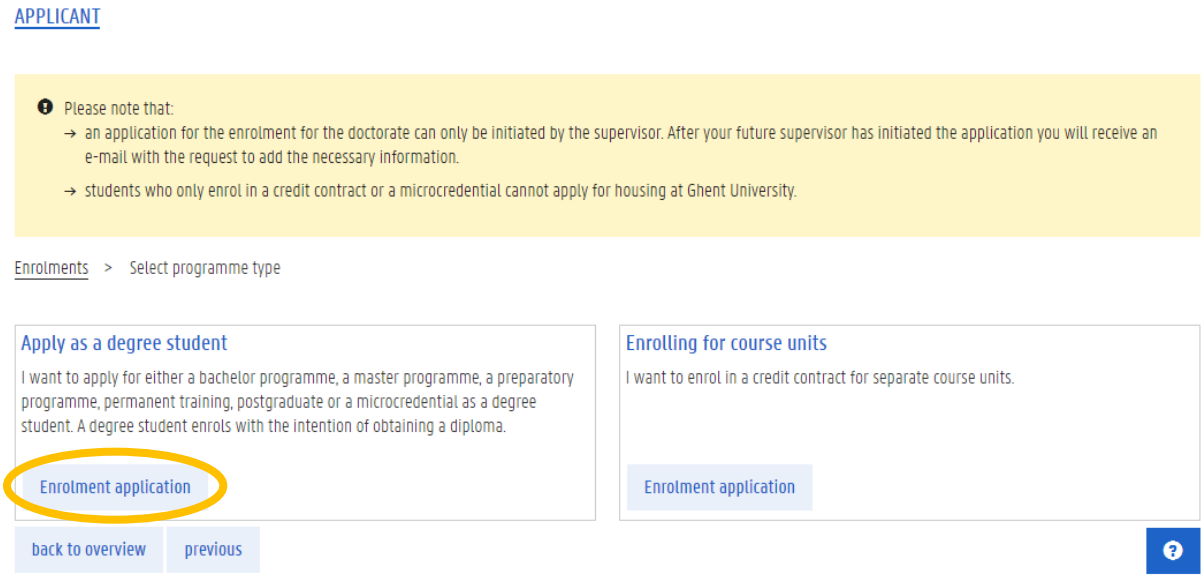
Click ‘Apply for enrolment’.



To apply for enrolment to the IMSOGLO programme, click ‘Enrolment application’ as a **degree student**.

Once you started a first enrolment application, you can apply for enrolment for a second master programme by following the same steps.

You cannot apply for more than two Ghent University programmes at the same time in the Oasis portal.



List your educational background.

Since you apply for a master programme, you only have to add previous bachelor level higher education.

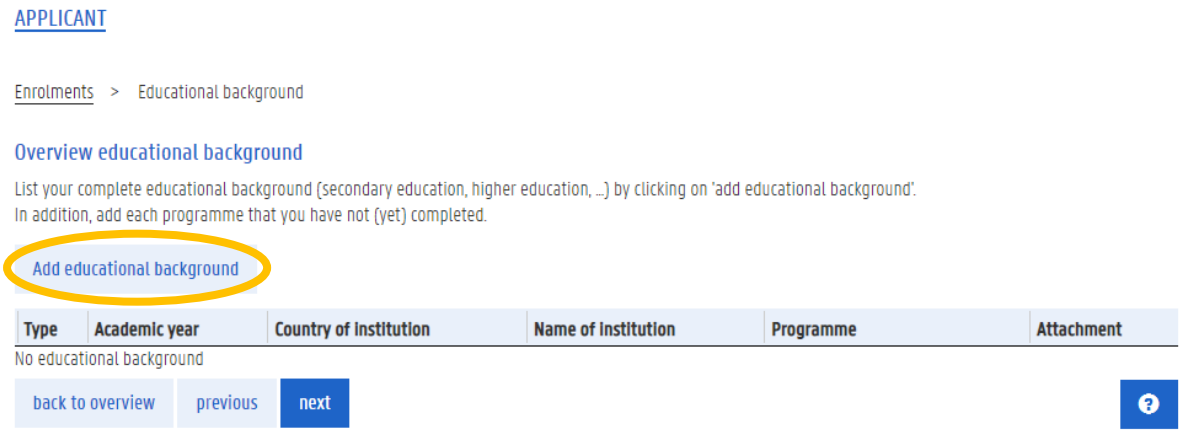
You can add previous master level higher education if applicable.

You don't have to add your secondary school educational background.

The academic admission requirements of IMSOGLO are listed below:

- Academic bachelor degree (minimum 180 ECTS credits or equal) in pure or applied sciences (e.g. chemistry, biology, geology, physical geography, geo-ecology, civil or agricultural engineering, environmental or agricultural sciences, etc.) or an equivalent level from a recognized university or engineering college.
- The obtained bachelor degree must contain at least 40 ECTS credits or equal in natural sciences, covering at least four of the following disciplines: physics, chemistry, mathematics, ecology, biology, geology, physical geography, environmental sciences and agricultural sciences.
- The grades obtained during the bachelor degree must be very good or excellent (typically top 30% of the student cohort).

To add your bachelor degree, click 'Add educational background'.



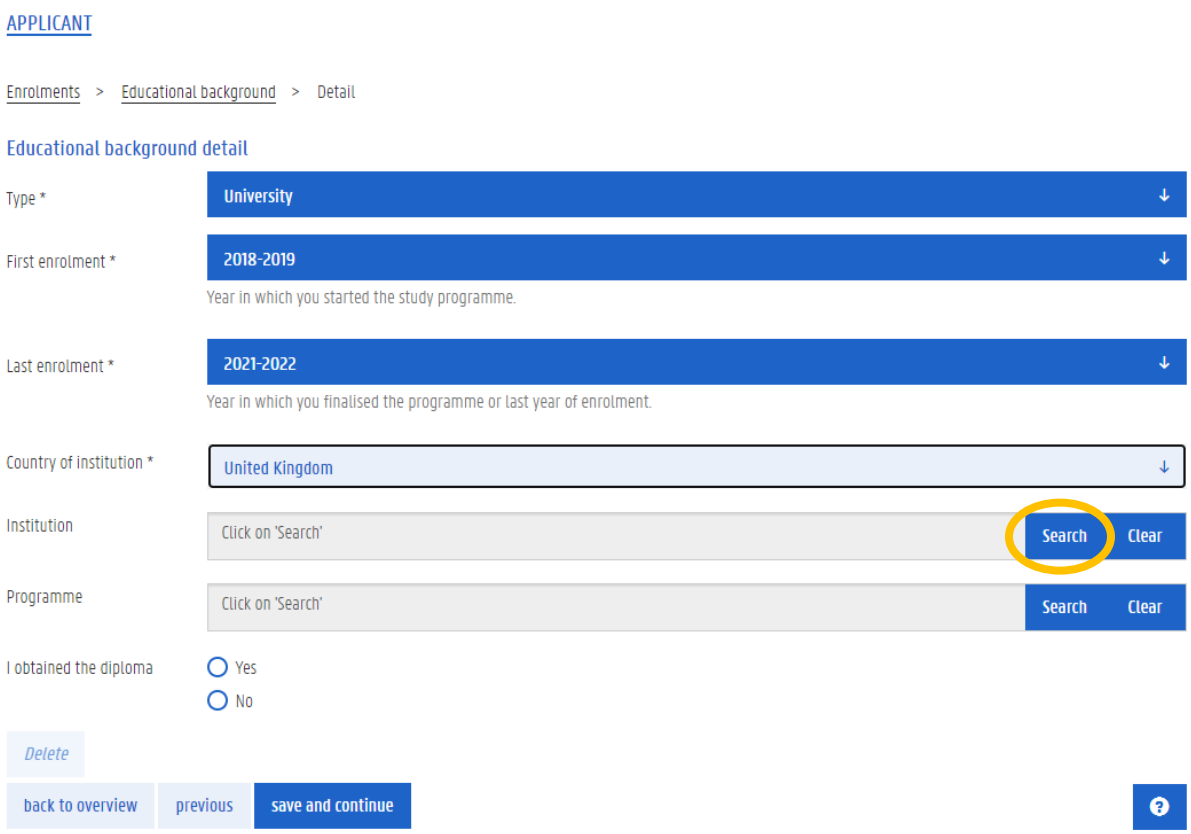
Add your bachelor level educational background first.

Select the type of educational background (University).

Fill in the first and last enrolment year of your bachelor degree. The first enrolment is the academic year during which you started this degree, the last enrolment is the academic year during which you finished this degree.

Fill in the country in which you obtained your bachelor degree.

Click ‘Search’ to search for the institution at which you obtained your bachelor degree.

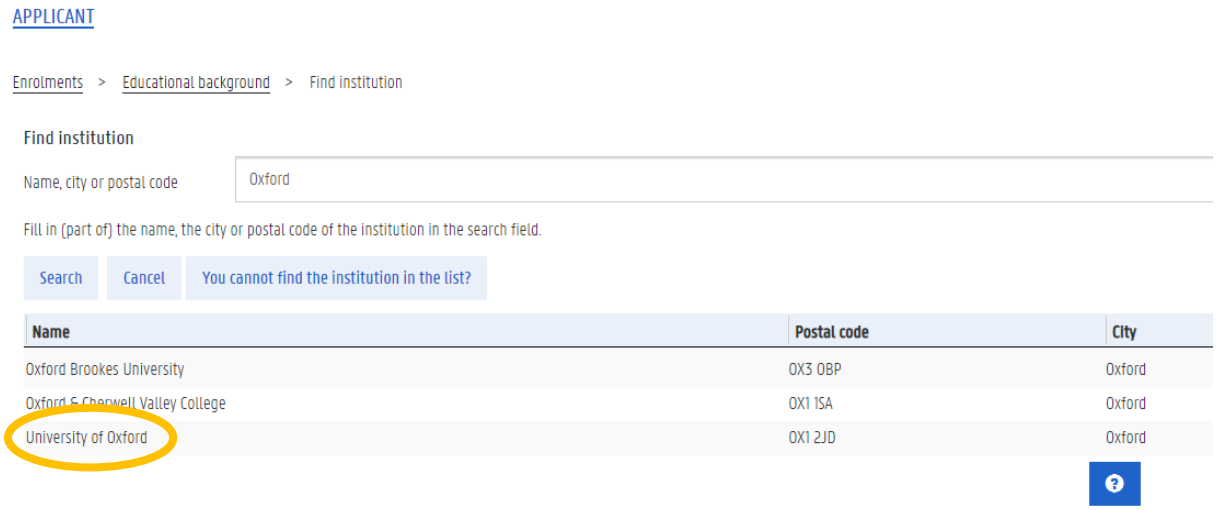


Type the name or the first word(s) of the university at which you obtained your bachelor degree.

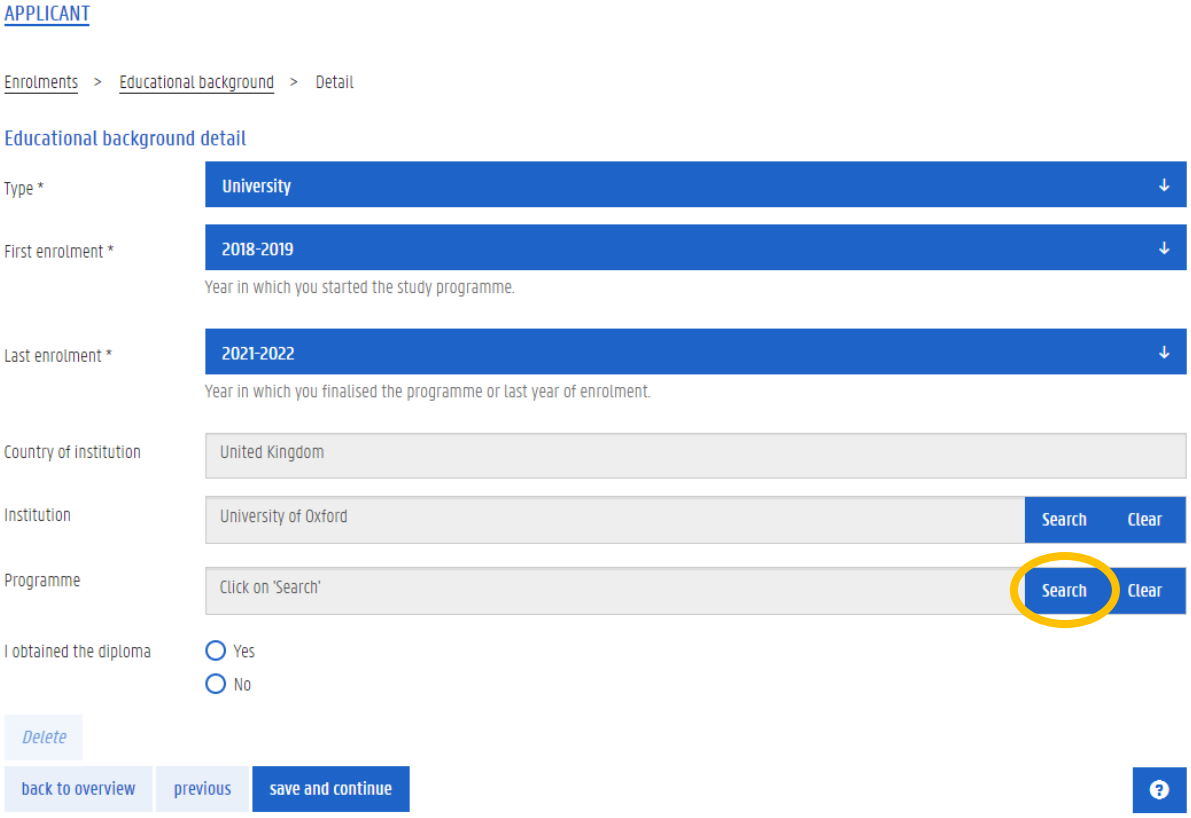
Click ‘Search’.

Select the university if it appears in the list.

If the university at which you obtained your bachelor degree does not appear in the list, go to page 18 of this manual.



Click ‘Search’ to search for the bachelor programme you followed.



Type the name or the first word(s) of the bachelor programme you followed.

Click ‘Search’.

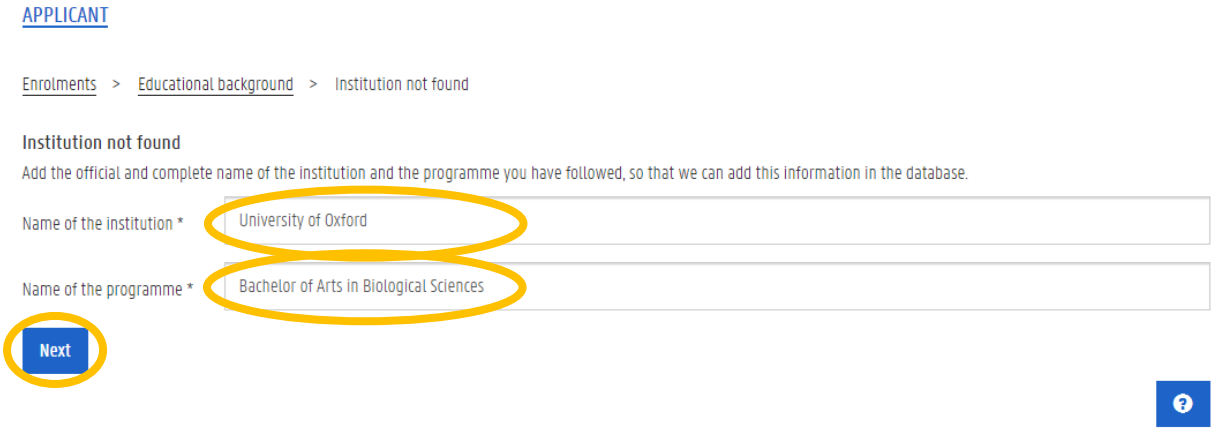
Select the bachelor programme you followed if it appears in the list.

If the university at which you obtained your bachelor degree does not appear in the list, click ‘You cannot find the institution in the list?’.

Type the official and complete name of the university at which you obtained your bachelor degree.

Type the official and complete name of the bachelor programme you followed (for example ‘Bachelor of Arts in Biological Sciences’).

Click ‘Next’.



Select whether or not you have obtained the diploma of your bachelor degree.

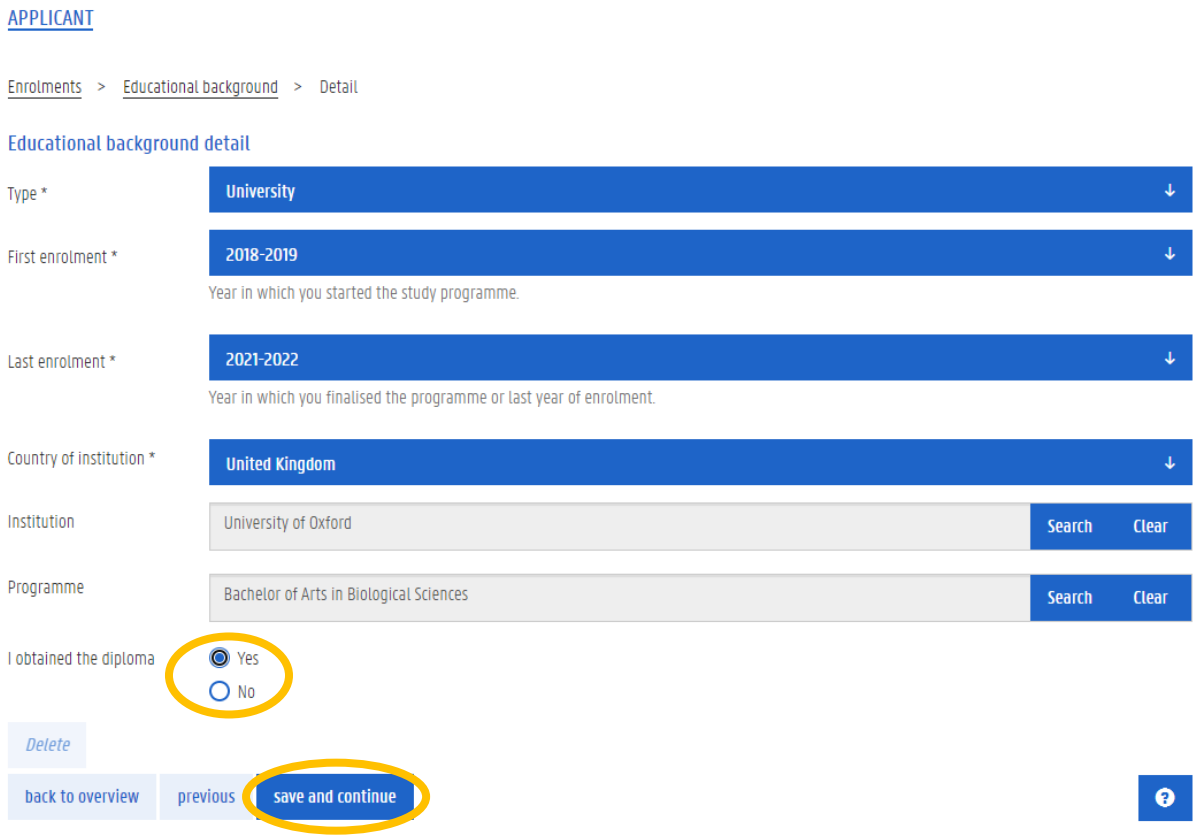
Selecting 'Yes' means that you have officially finished the bachelor programme and that you have graduated.

In case you have graduated but your final Diploma certificate is not yet issued by the application deadline of 28 February 2027, you can upload an official Certificate of Graduation, issued, signed and stamped by the university at which you obtained your previous degree. In this case, you will be considered for an Erasmus Mundus scholarship.

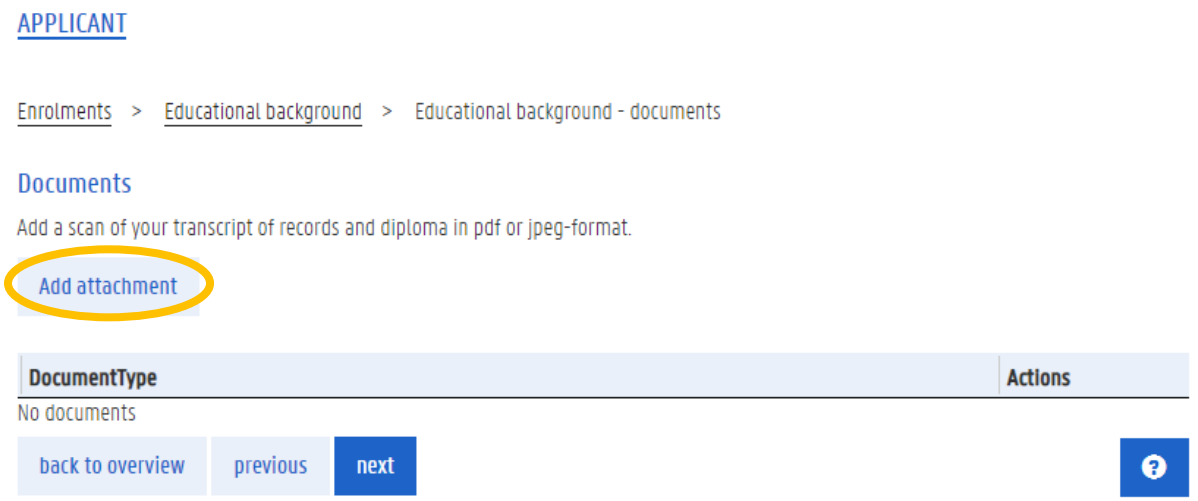
In case you have not yet graduated and obtained your final degree before the application deadline of 28 February 2027 (for example you will only graduate in June 2027), you can upload a statement of expected graduation to apply for academic admission to the IMSOGLO programme **but in this case you will not be considered for an Erasmus Mundus scholarship.**

Applicants who are national of European Economic Area (EEA) countries (all EU countries + Iceland, Liechtenstein, Norway) are exempted from having obtained the bachelor degree before the deadline of 28 February 2027 and can apply for an Erasmus Mundus scholarship based on a proof of enrolment in their last bachelor year and a transcript of records of earlier bachelor years. Their motivation letter should clearly state when obtaining the bachelor diploma is expected.

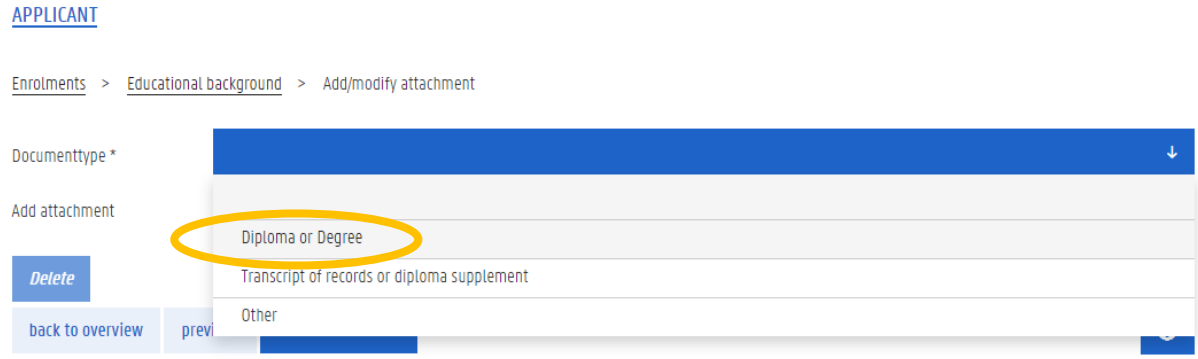
Click 'Save and continue'.



Add a scan of your bachelor Diploma certificate by clicking ‘Add attachment’.



Select documenttype: ‘Diploma or Degree’.



Click ‘Bestand kiezen’ (or Choose File) to upload a scan of your bachelor Diploma certificate.

Upload a clear scan of your Diploma certificate.

We accept Diploma certificates in **Dutch, French, German or English. If your original Diploma certificate is in another language, it should be translated by a sworn translator. Non-translated Diploma certificates in other languages will not be accepted.**

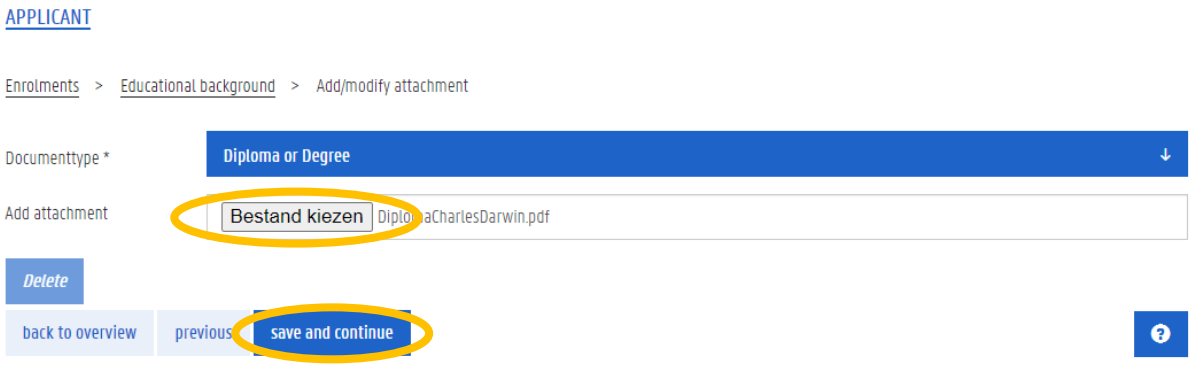
The Diploma certificate can, but should not be verified at the application stage. **In case your uploaded Diploma certificate is not yet verified, you will have to verify it before 31 May 2027 in order to receive a Letter of Admission.**

All info on the verification procedure per country can be found on https://www.ugent.be/prospect/en/administration/application/application-degree/legalisation.htm

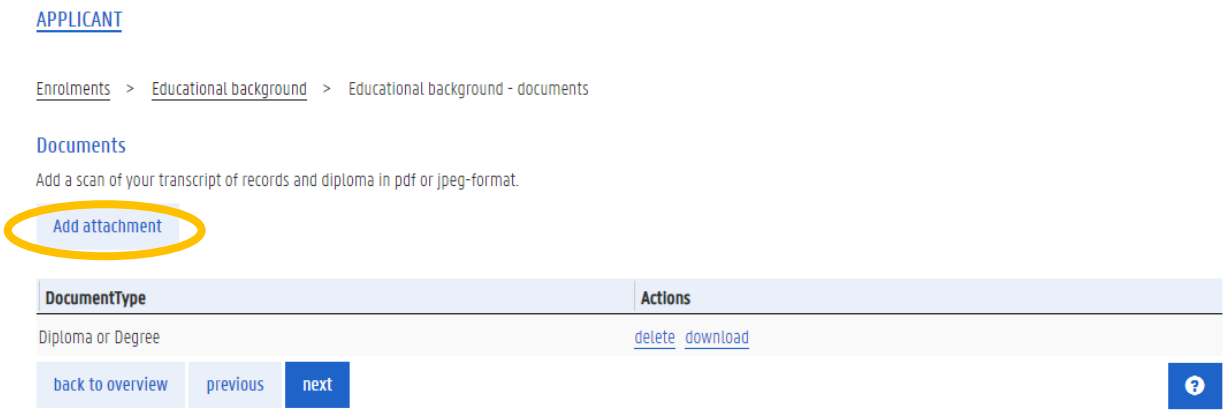
In case you have graduated but your final Diploma certificate is not yet issued by the application deadline of 28 February 2027, you can upload an official Certificate of Graduation, issued, signed and stamped by the university at which you obtained your previous degree.

In case you have not yet graduated and obtained your final degree before the application deadline of 28 February 2027 (for example you will only graduate in June 2027), you can upload a statement of expected graduation, issued, signed and stamped by the university at which you obtained your previous degree.

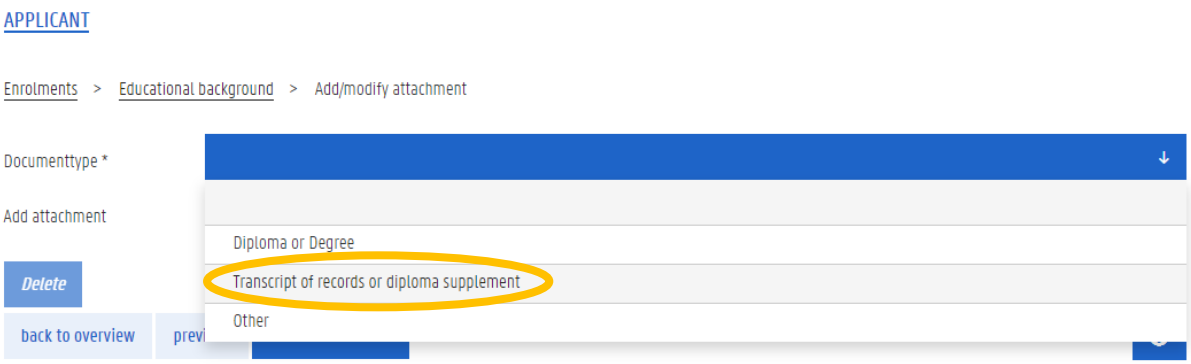
Click ‘Save and continue’.



Add a scan of your bachelor Transcript of Records by clicking ‘Add attachment’.



Select documenttype: ‘Transcript of records or diploma supplement’.



Upload a clear scan of your Transcript of Records.

The uploaded Transcript of Records should contain all courses followed during your previous degree mentioning the number of credits and the final score obtained for the courses.

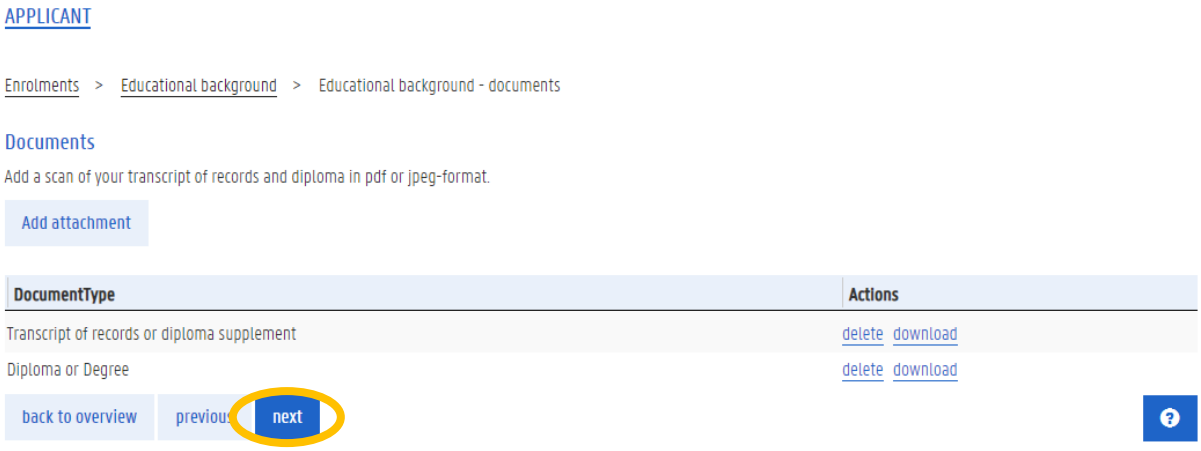
Your application will be rejected if you upload an incomplete Transcript of Records (for example only listing the courses of your last bachelor year).

We accept Transcripts of Records in **Dutch, French, German or English. If your original Transcript of Records is in another language, it should be translated by a sworn translator. Non-translated Transcripts of Records in other languages will not be accepted.**

The Transcript of Records can, but should not be verified at the application stage. **In case your uploaded Transcript of Records is not yet verified, you will have to verify it before 31 May 2027 in order to receive a Letter of Admission.**

All info on the verification procedure per country can be found on https://www.ugent.be/prospect/en/administration/application/application-degree/legalisation.htm

If both your Diploma certificate and Transcript of Records are uploaded, click 'Next'.

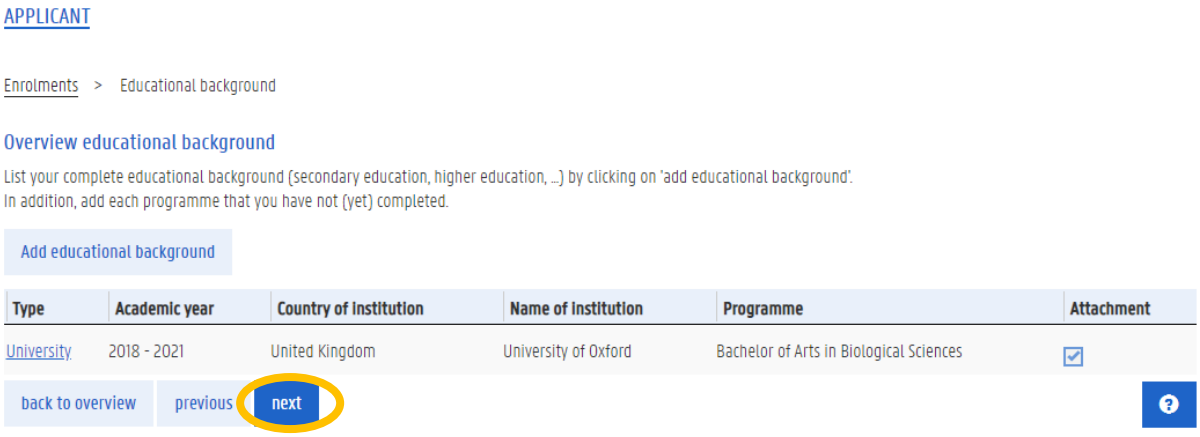


Since you apply for a master programme, you only have to add previous bachelor level higher education.

You can add previous master level higher education if applicable by clicking ‘Add educational background’.

Do not add your secondary school educational background.

When you have added your complete educational overview, click ‘Next’.



Now you are ready to choose the master programme you apply for.

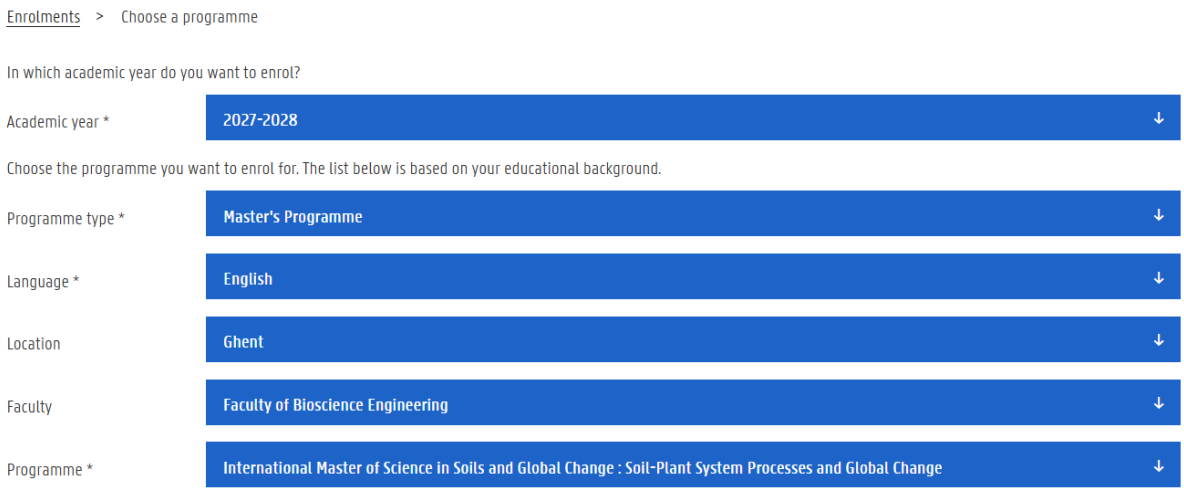
Select academic year ‘2027-2028’.

Select programme type ‘Master’s Programme’.

Select language ‘English’.

Select location ‘Ghent’.

Select Faculty ‘Faculty of Bioscience Engineering’.



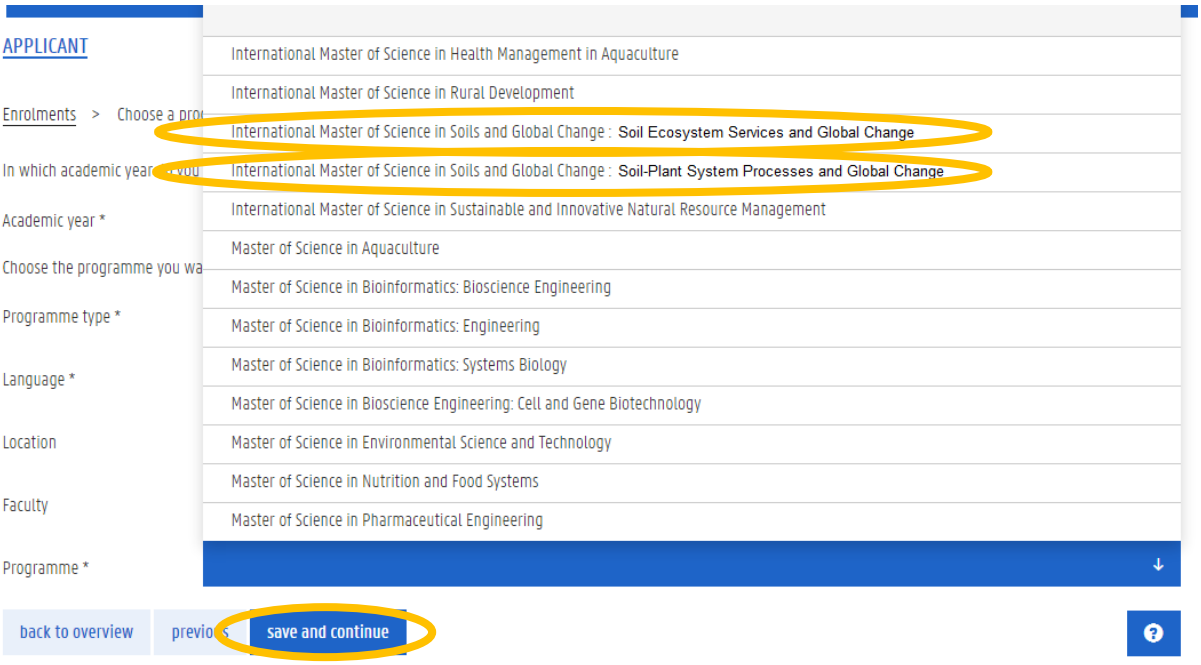
Select Programme

- ‘International Master of Science in Soils and Global Change: Soil Ecosystem Services and Global Change’ or
- ‘International Master of Science in Soils and Global Change: Soil-Plant System Processes and Global Change’

depending on the choice of your specialization. Find more info on the specializations on https://imsoglo.eu/programme/

Note that you cannot change your specialization after you have submitted your application file and after you have been admitted to the IMSOGLO programme.

Click ‘Save and continue’.



Step 3: Language skills

Since the IMSOGLO programme is an English-taught master programme, you don't need to have Dutch language skills.

Click 'English'.

Select 'Advanced' or 'Native language', in case you meet the IMSOGLO English language requirements:

Having obtained one of the accepted official language test certificates:

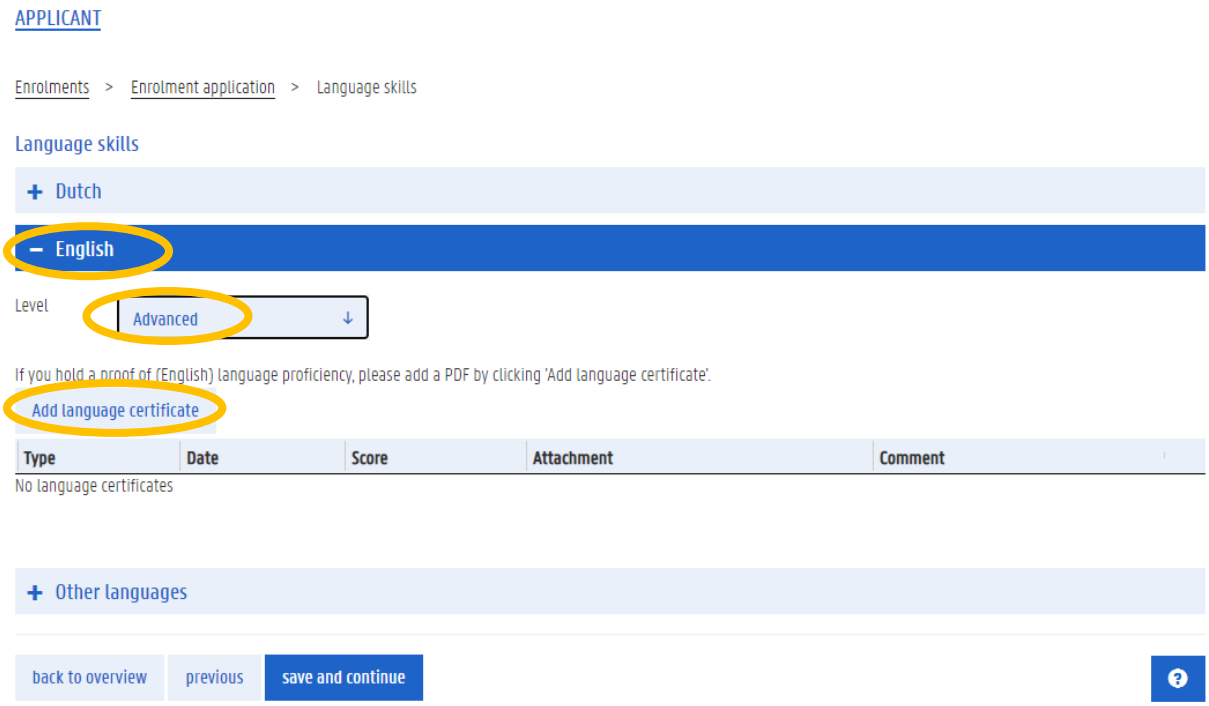
- TOEFL iBT (total score of at least 90 out of 120), TOEFL iBT Home Edition is accepted
- Academic IELTS (overall band score of at least 6.5 with at least 6 for writing)
- Cambridge C1 advanced certificate (formerly Cambridge Certificate of Advanced English (CAE))

other certificates such as TOEIC, Duolingo, … will not be accepted.

Only if you have obtained your previous higher education degree in: Australia, Belize, Botswana, Cameroon, Canada, Gambia, Ghana, Guyana, Hongkong, India, Ireland, Kenya, Liberia, Malawi, Malta, Namibia, New-Zealand, Nigeria, Papua New Guinea, Philippines, Rwanda, Sierra Leone, Singapore, South Africa, Sudan, South Sudan, Tanzania, Uganda, United Kingdom, United States of America, Zambia or Zimbabwe, you can be exempted to provide an English Language Test Certificate. In this case, you need to provide an English Language of Instruction Certificate issued and signed by your previous university. This certificate should clearly state that the language of instruction during your previous degree was English.

A Language of Instruction Certificate will not be accepted if you have obtained your degree in another country than the countries listed above.

Click 'Add language certificate'.



In case you obtained an English language test certificate, select the type of your language test certificate.

Fill in the date on which you obtained this language certificate.

Fill in the score you obtained on the language test.

Upload a scan of your English language certificate by clicking ‘Bestand kiezen’ (or Choose File). You will not be granted academic admission to the IMSOGLO programme without a valid English language certificate. **Uploading a fraudulent English language certificate will lead to immediate exclusion from all applications** .

The only accepted English language certificates are:

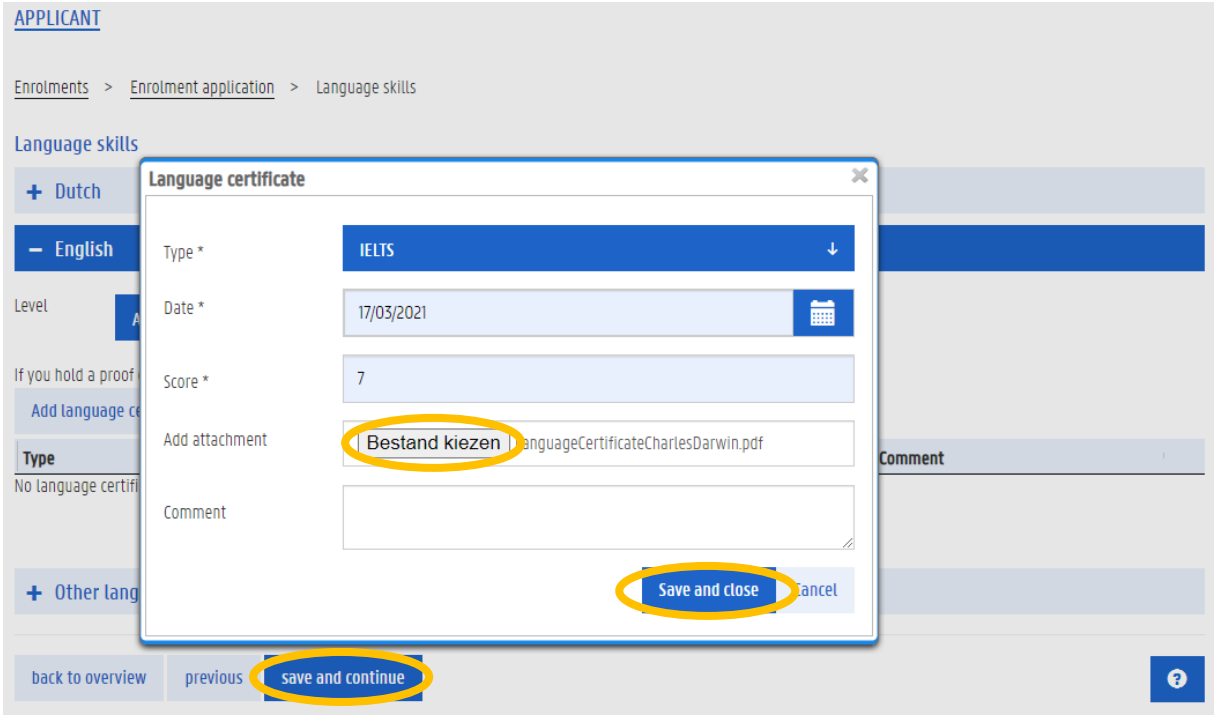
- TOEFL iBT (total score of at least 90 out of 120), TOEFL iBT Home Edition is accepted
- Academic IELTS (overall band score of at least 6.5 with at least 6 for all sub parts speaking, writing, listening, reading) IELTS online is not accepted.
- Cambridge C1 advanced certificate (formerly Cambridge Certificate of Advanced English (CAE))

Other certificates such as TOEIC, Duolingo, … will not be accepted.

The English language certificate should be uploaded on the application portal before the application deadline. English language certificates are not accepted after the application deadline and your application file will not be eligible for admission if an English language certificate is missing.

Click ‘Save and close’.

Click ‘Save and continue’.



Select the type of your language certificate ‘Official certificate confirming that the language of instruction is English’ if you meet this requirement and **only if you have obtained your previous higher education degree in: Australia, Belize, Botswana, Cameroon, Canada, Gambia, Ghana, Guyana, Hongkong, India, Ireland, Kenya, Liberia, Malawi, Malta, Namibia, New-Zealand, Nigeria, Papua New Guinea, Philippines, Rwanda, Sierra Leone, Singapore, South Africa, Sudan, South Sudan, Tanzania, Uganda, United Kingdom, United States of America, Zambia or Zimbabwe, you can be exempted to provide an English Language Test Certificate.**

Upload an English Language of Instruction Certificate by clicking ‘Bestand kiezen’ (or Choose File).

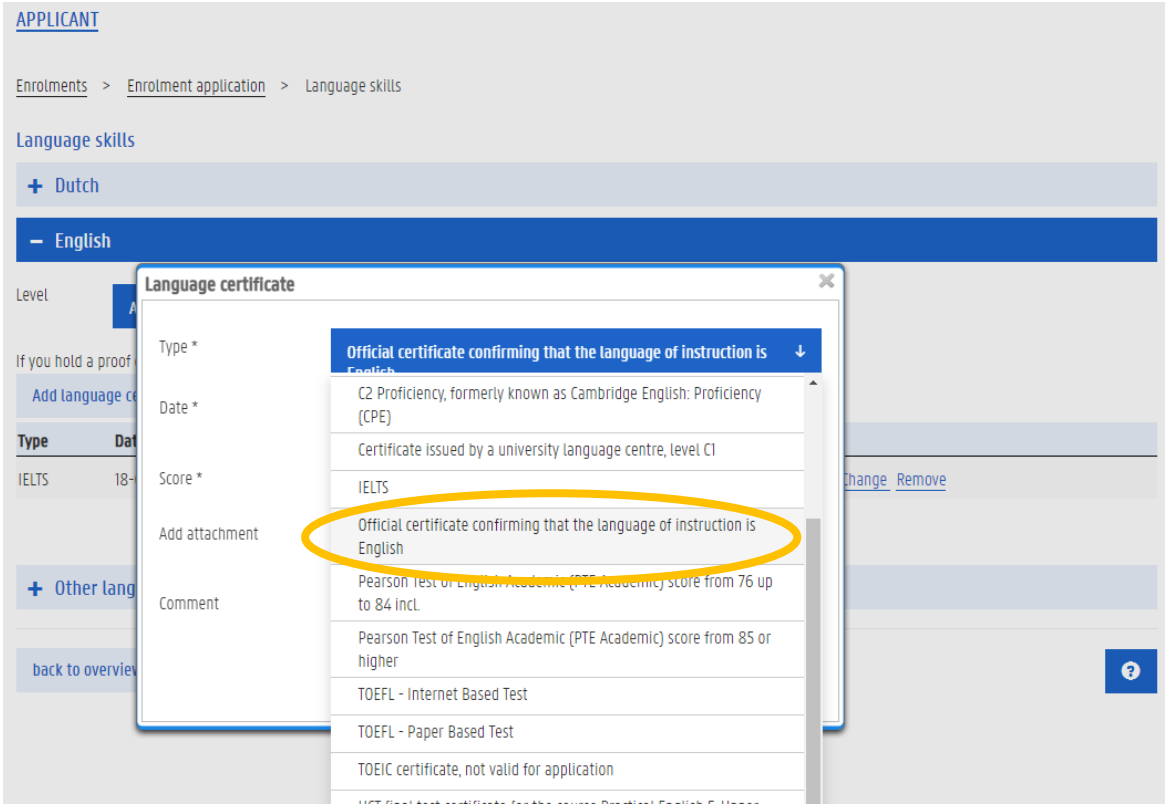
Fill in ‘pass’ in the ‘score’ field.

The English Language of Instruction Certificate should be issued and signed by your previous university. This certificate should clearly state that the language of instruction during your previous degree was English.

A Language of Instruction Certificate will not be accepted if you have obtained your degree in another country than the countries listed above.

Click ‘Save and close’.

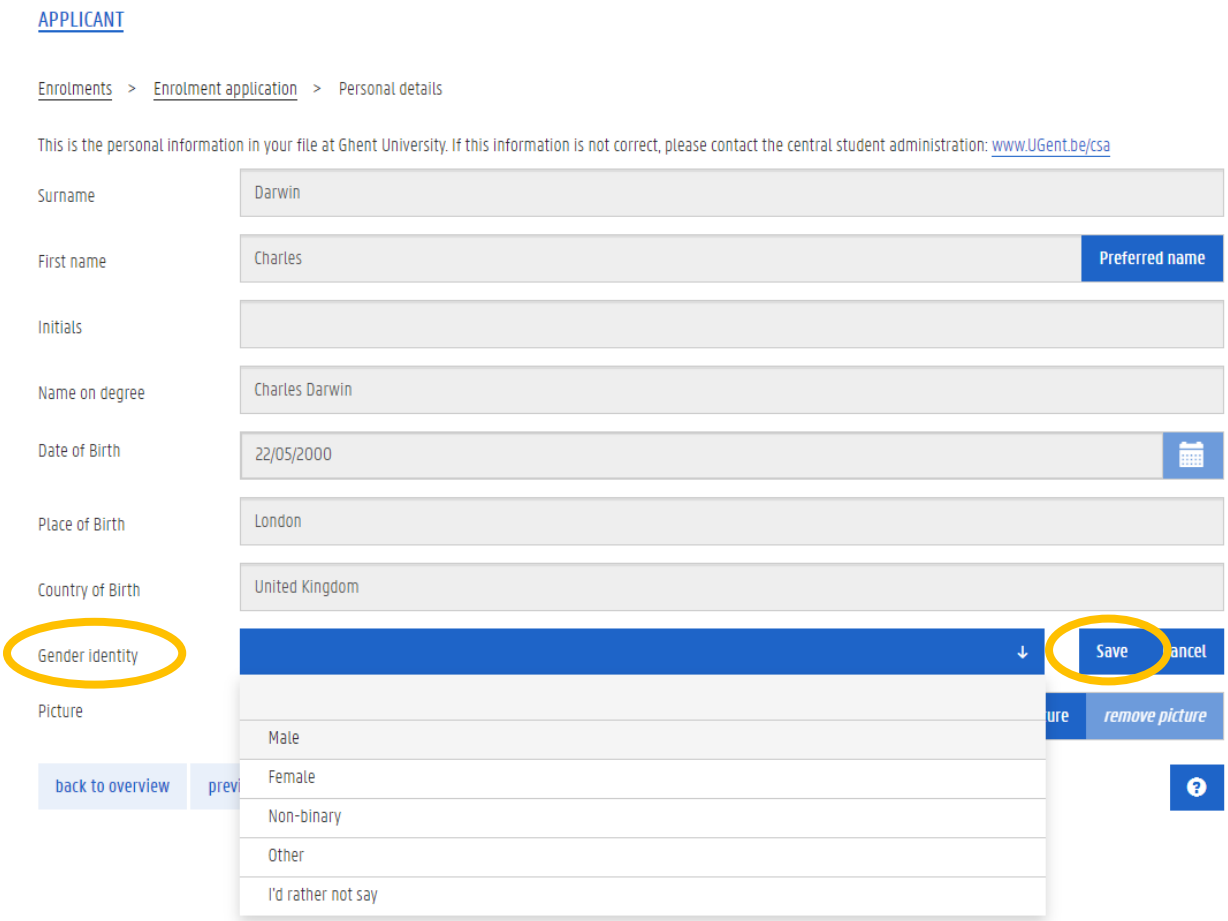
Click ‘Save and continue’.



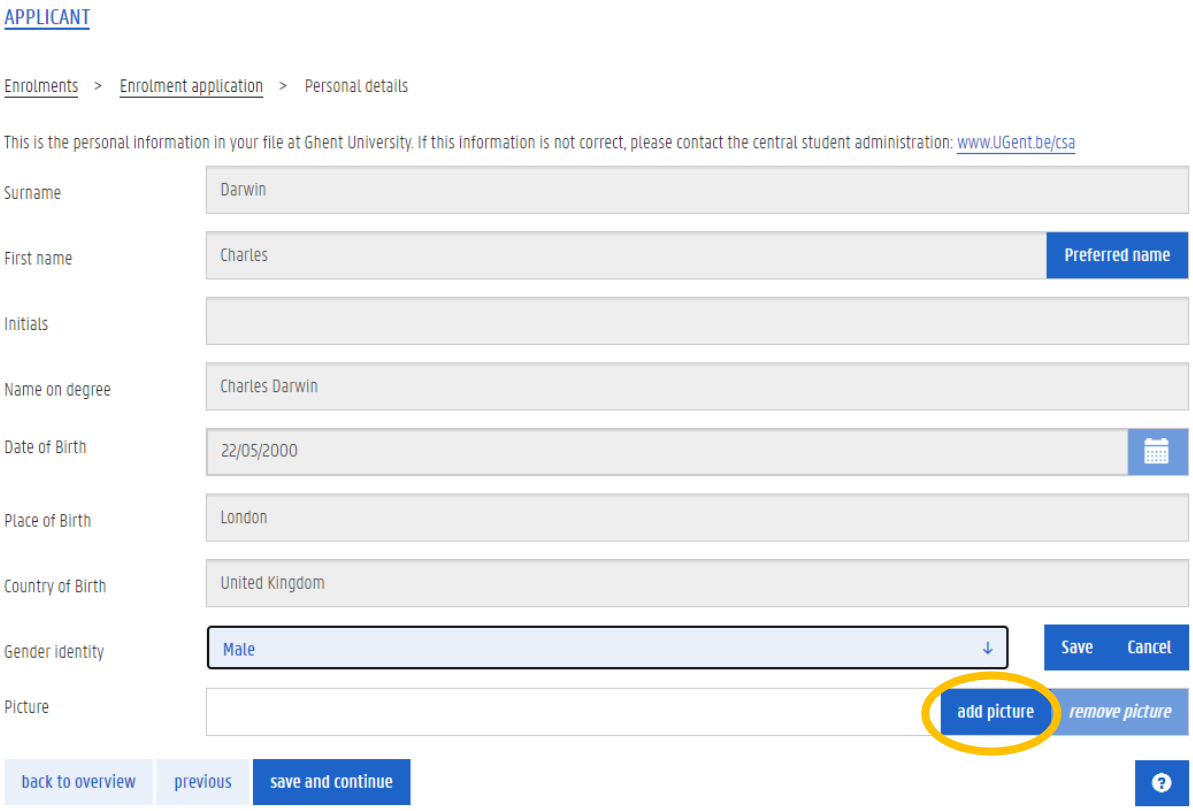
Step 4: Personal data

Select your gender identity.

Click ‘Save’.

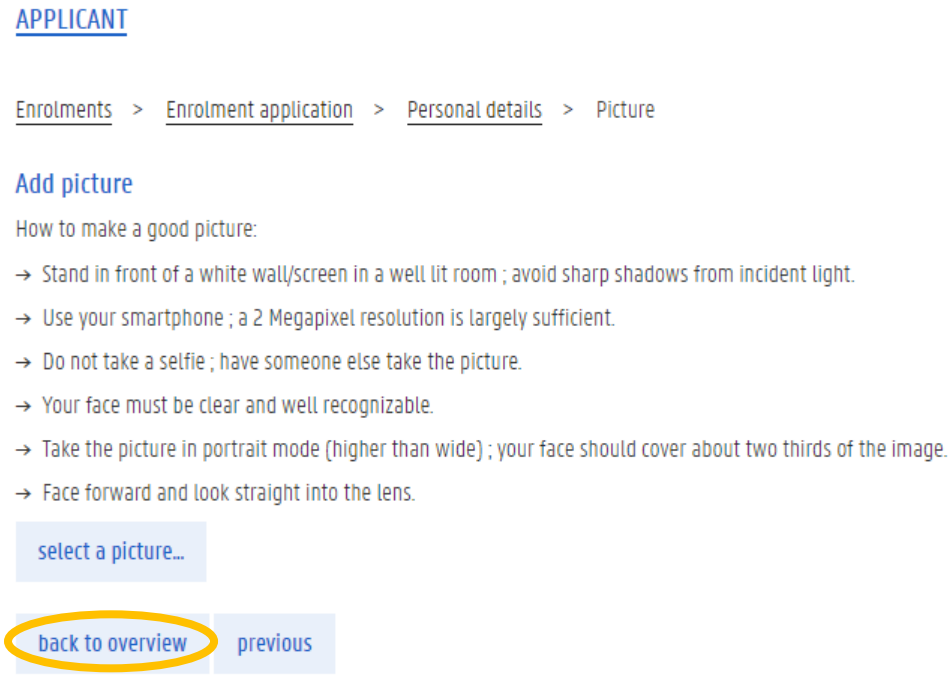


Click ‘Add picture’.



Make sure the picture you want to upload is meeting all the mentioned requirements.

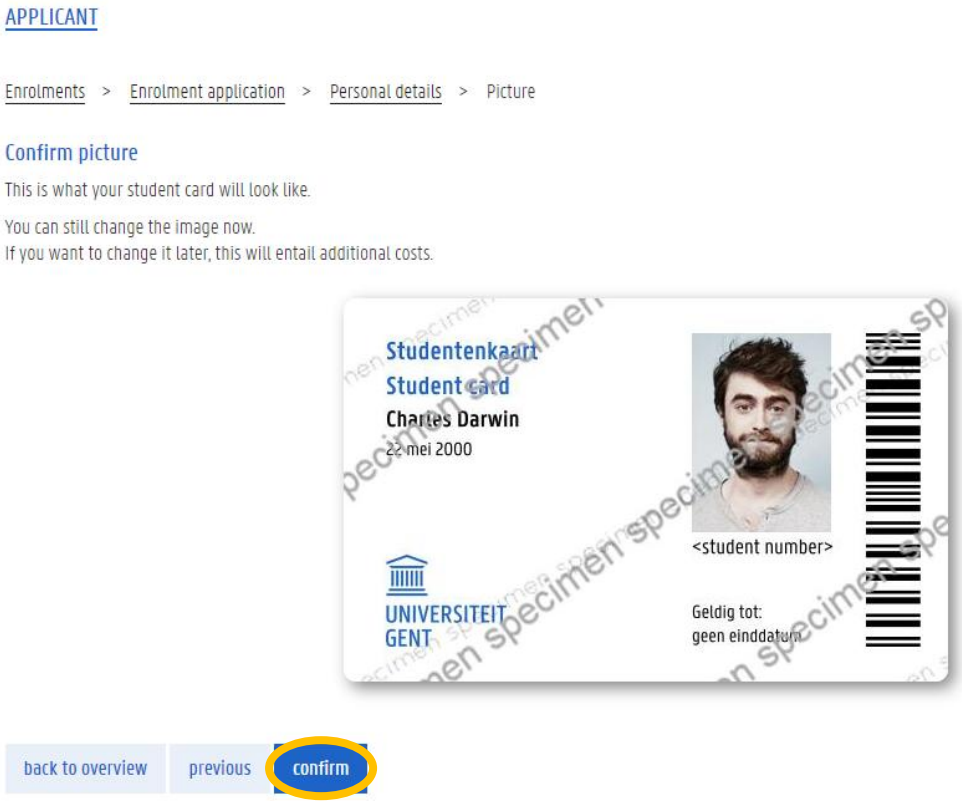
Click ‘Select a picture’ and upload a picture.



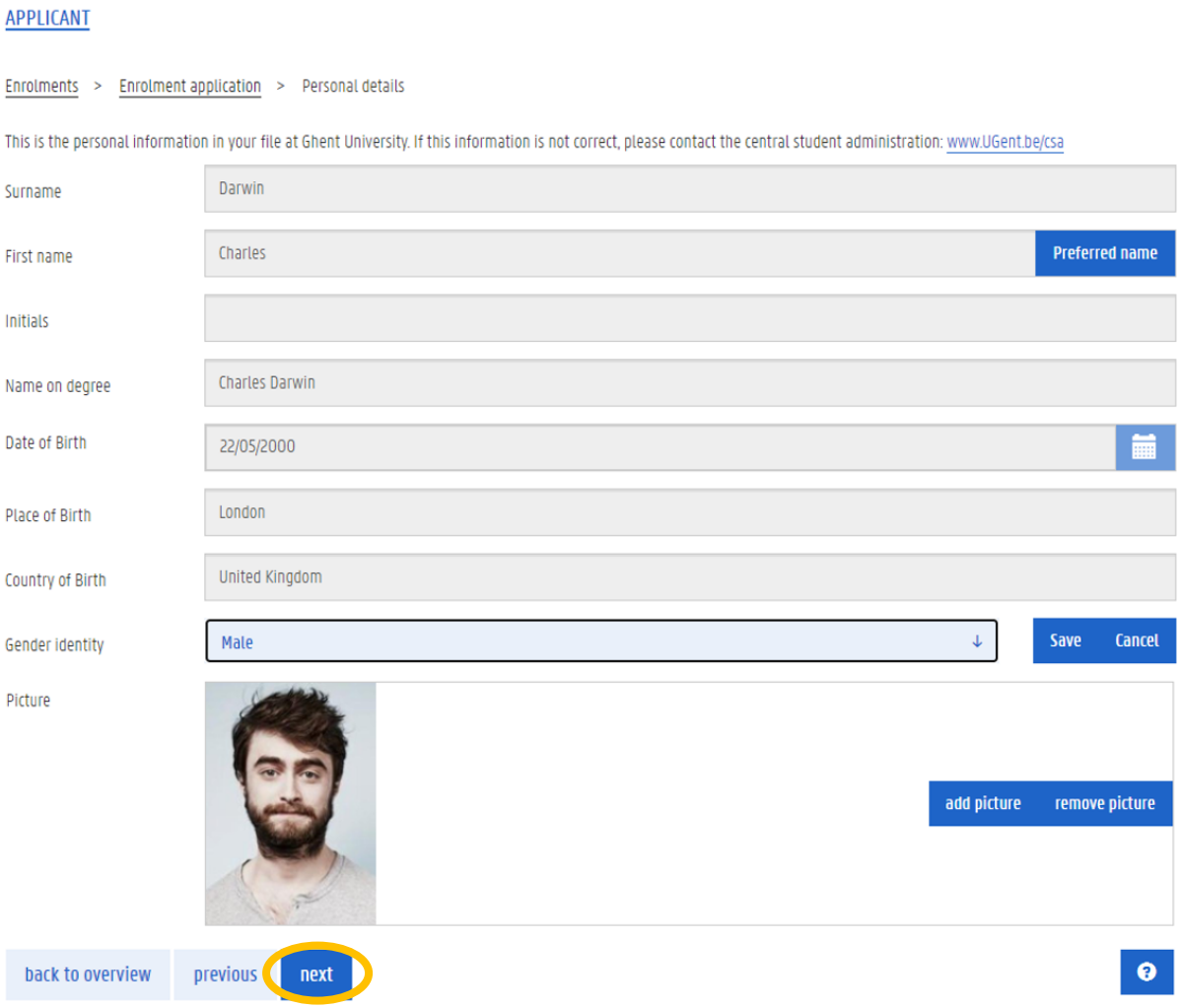
Crop the picture.

Click ‘Save and continue’.

Check how your student card will look like and click ‘Confirm’ when the picture looks good.

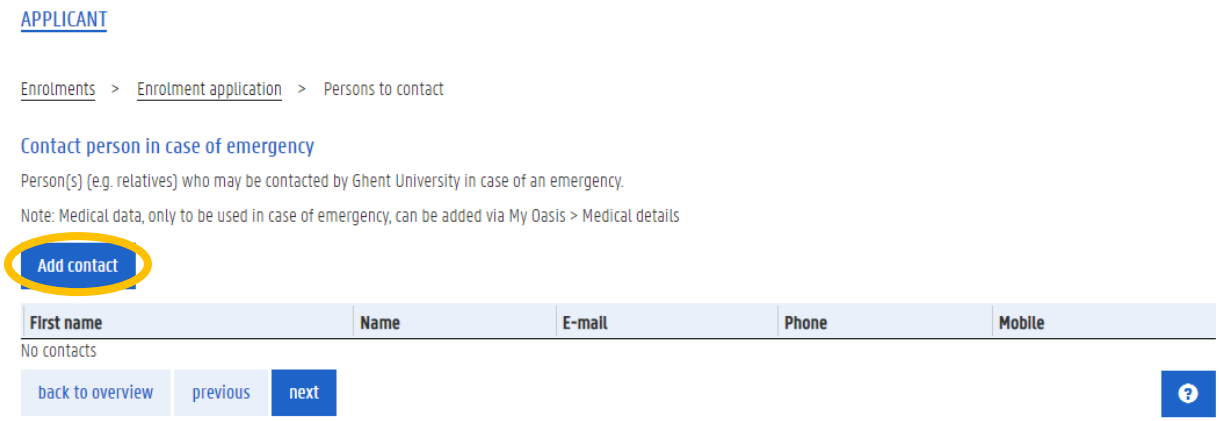


Click ‘Next’.


APPLICANT
Enrolments > Enrolment application > Personal details
This is the personal information in your file at Ghent University. If this information is not correct, please contact the central student administration: www.UGent.be/csa
Surname
Darwin
First name
Charles
Preferred name
Initials
Name on degree
Charles Darwin
Date of Birth
22/05/2000
Place of Birth
London
Country of Birth
United Kingdom
Gender identity
Male
Save
Cancel
Picture
add picture
remove picture
back to overview
previous
next

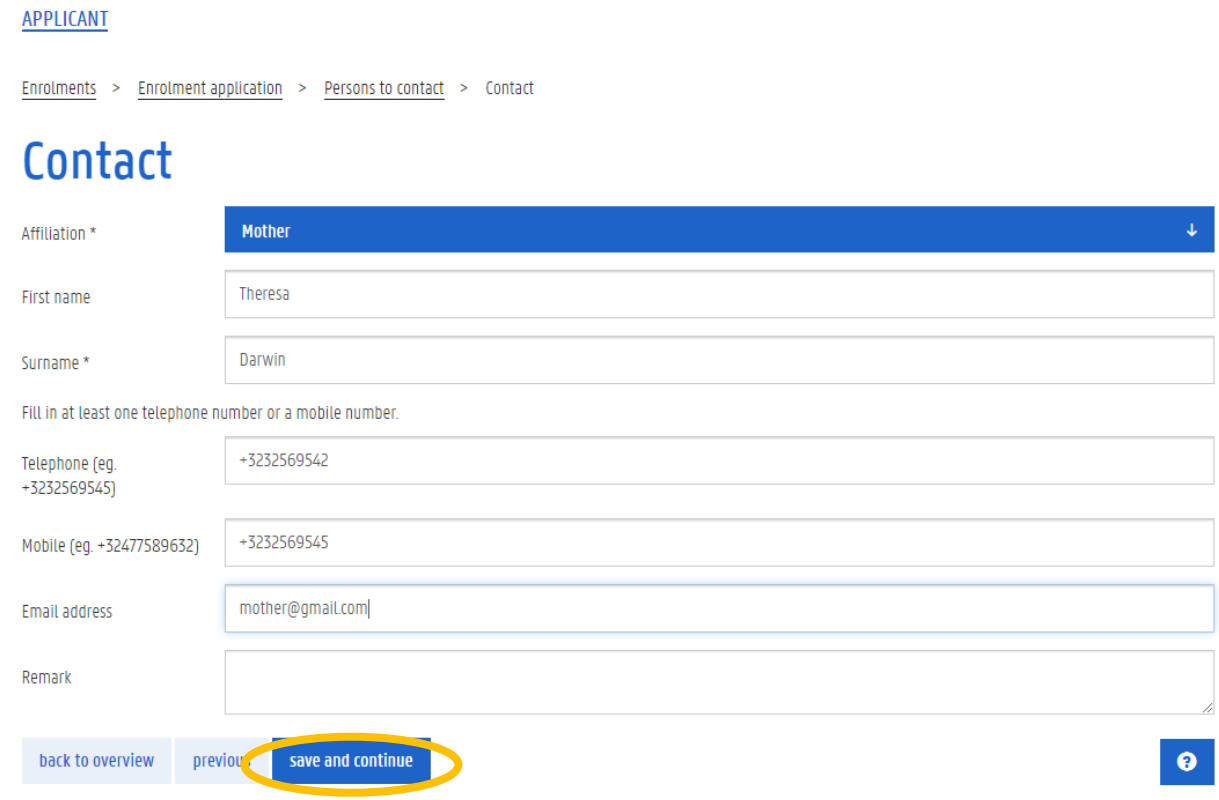
Add your contact person in case of emergency. This person will be contacted in case something happens with you during your studies.

Click ‘Add contact’.

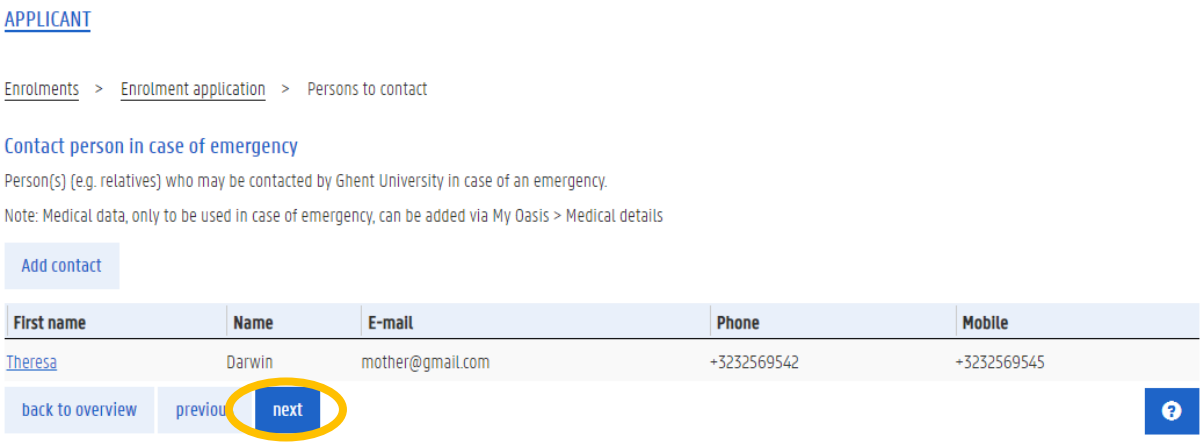


Fill in the data of your emergency contact. A phone number is mandatory.

Click ‘Save and continue’.



Click ‘Next’.


APPLICANT
Enrolments > Enrolment application > Persons to contact
Contact person in case of emergency
Person(s) (e.g. relatives) who may be contacted by Ghent University in case of an emergency.
Note: Medical data, only to be used in case of emergency, can be added via My Oasis > Medical details
Add contact
First name
Name
E-mail
Phone
Mobile
Theresa
Darwin
mother@gmail.com
+3232569542
+3232569545
back to overview
previou
next

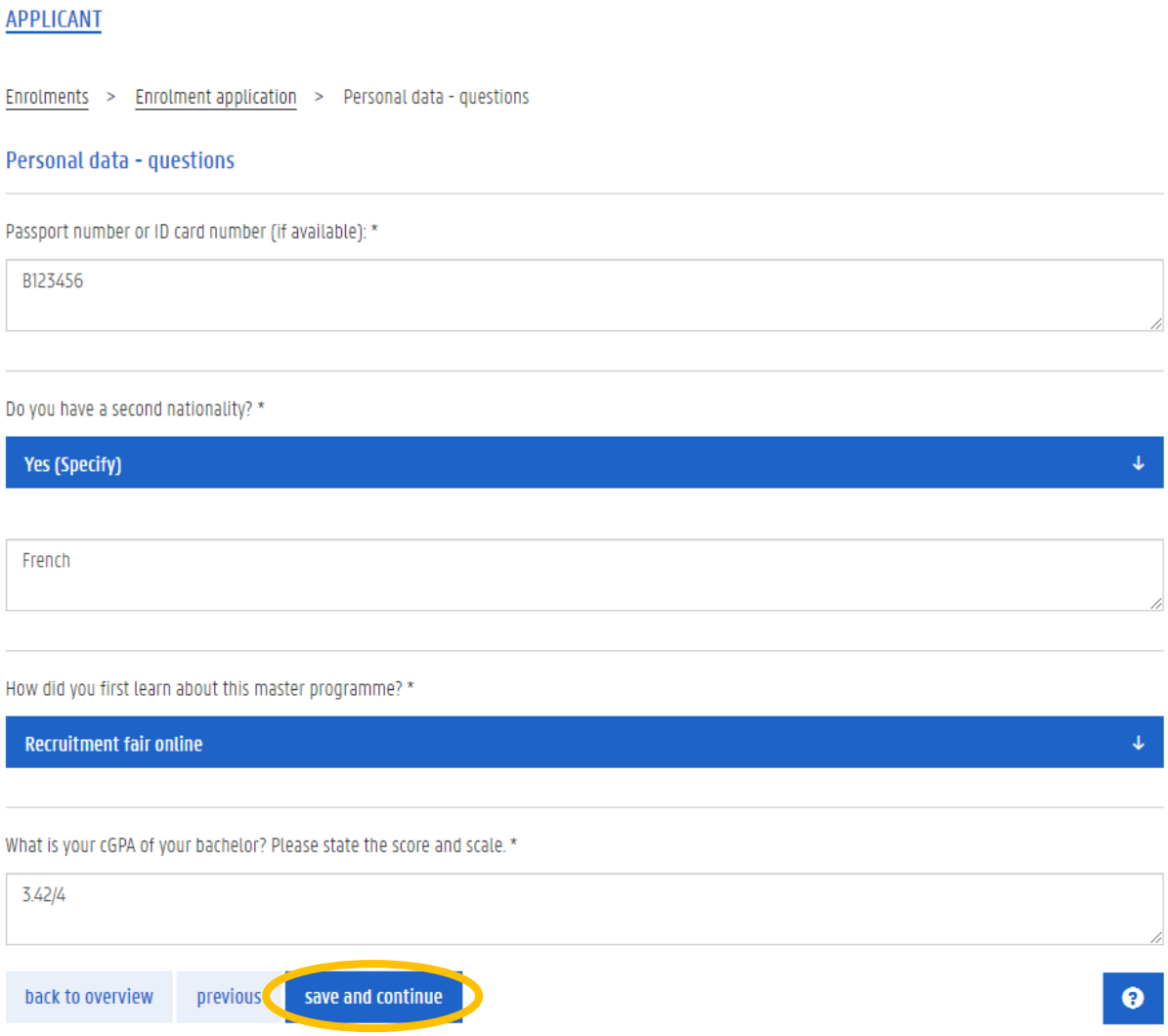
Fill in your passport number.

Indicate whether you have a second nationality and specify.

Fill in how did you first learn about the IMSOGLO programme.

Fill in what CGPA you obtained during your bachelor degree as written on your Transcript of Records or Diploma Supplement of your bachelor degree.

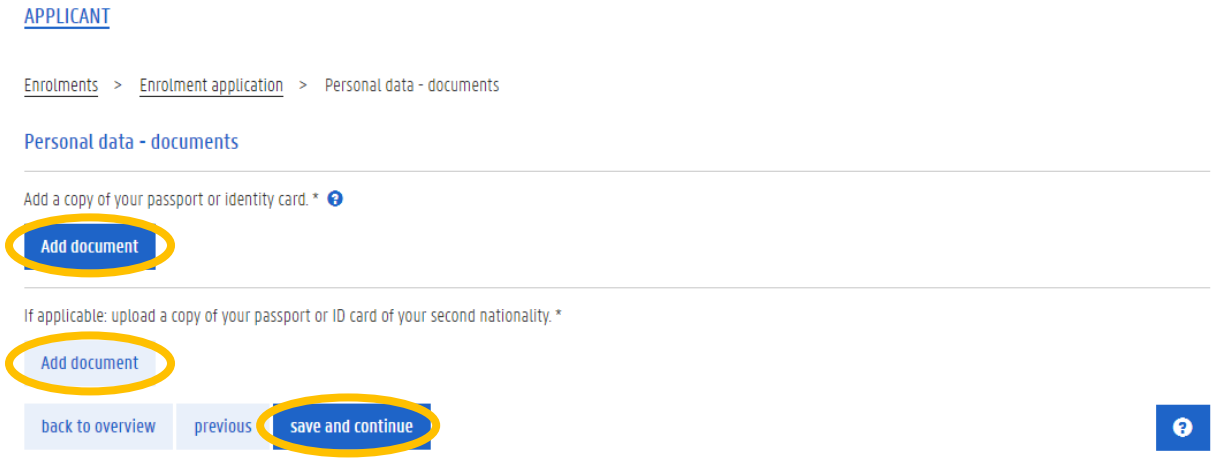
Click ‘Save and continue’.



Click ‘Add document’ to add a scan of your international passport or other official proof of identity (national ID card, driver’s license). An international passport is not mandatory at application stage but will be necessary to apply for a visa to travel to Belgium.

In case you have a second nationality, click ‘Add document’ to add a scan of an official proof of your second nationality.

Click ‘Save and continue’.



Step 5: Academic and professional background

Click ‘Add document’ to add a summary (maximum one A4 page) of your bachelor thesis. This is not a mandatory field. If you have not written a thesis during your bachelor degree, you can also upload a summary of your internship or project work. If you have not written a thesis or done an internship or project during your bachelor degree, leave this field blank.

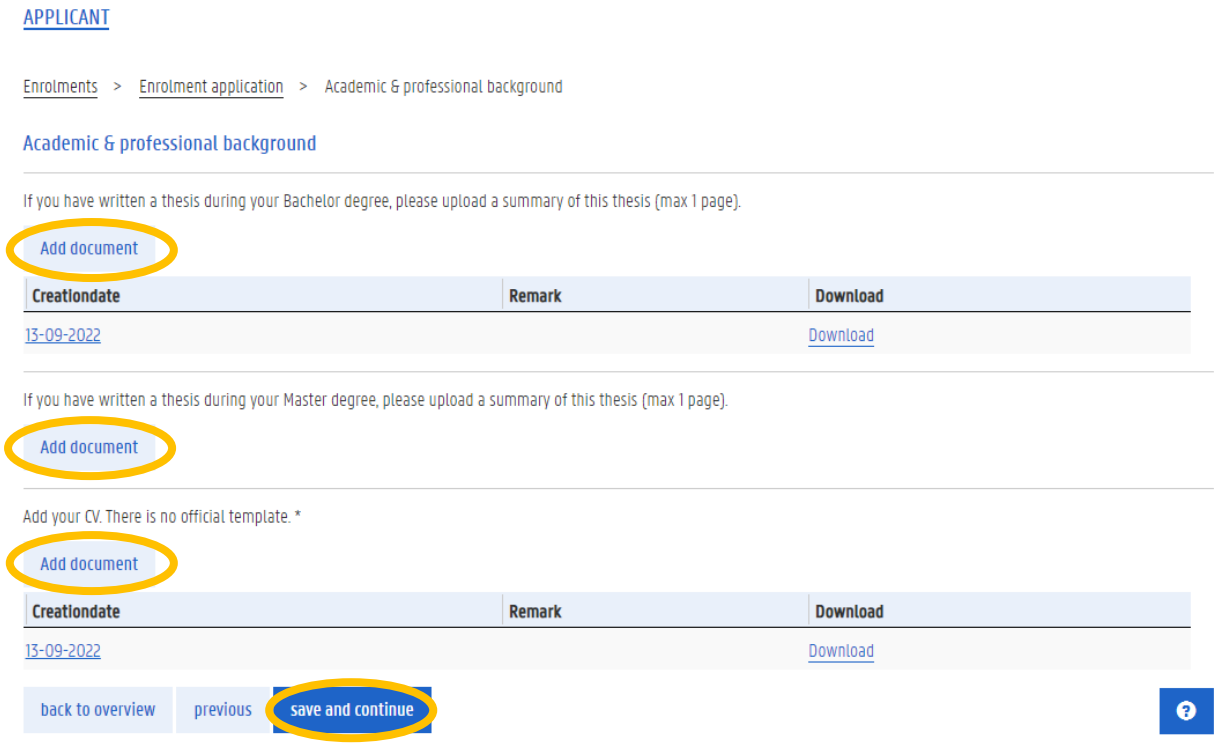
In case you have obtained a master degree, click ‘Add document’ to add a summary (maximum one A4 page) of your master thesis. This is not a mandatory field. If you have not written a thesis during your master degree, you can also upload a summary of your internship or project work. If you have not written a thesis or done an internship or project during your master degree, leave this field blank.

Having written a bachelor or master thesis (or internship or project report) within the scope of IMSOGLO will rank you higher when applying for a scholarship.

Click ‘Add document’ to add your CV. You can choose your own format for the CV. This is a mandatory field.

Click ‘Save and continue’.

References and reference letters are no longer required and should not be uploaded. You can, however, mention references in your CV.



Step 6: Apply for a scholarship

Now you are ready to apply for a scholarship.

Please find all info on scholarships offered for the IMSOGLO programme on https://imsoglo.eu/scholarships-fees/.

Application deadlines:

- The deadline for all applicants to submit the application form if applying for an **Erasmus Mundus scholarship** for intake September 2027 is **28 February 2027**.
- The deadline for **nationals of non-EEA countries** to submit the application form if applying as a self-funding student for intake September 2027 **is 28 February 2027**.
- The deadline for **nationals of European Economic Area (EEA) countries** (all EU countries + Iceland, Liechtenstein, Norway)) to submit the application form if applying as a self-funding student for intake September 2027 is **31 May 2027**.

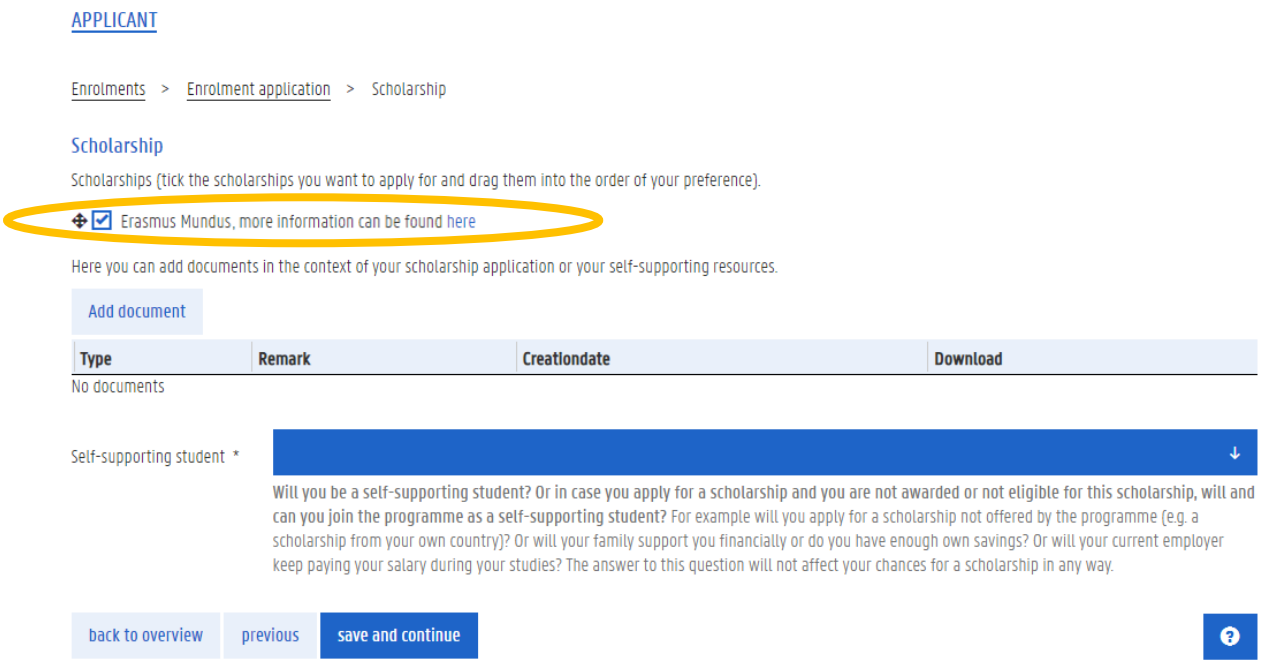
Select 'Erasmus Mundus' to apply for a full Erasmus Mundus scholarship.

An Erasmus Mundus scholarship will exempt you from paying tuition fee. Scholarship holders receive a monthly allowance of 1400 euro during the 24 months of study.

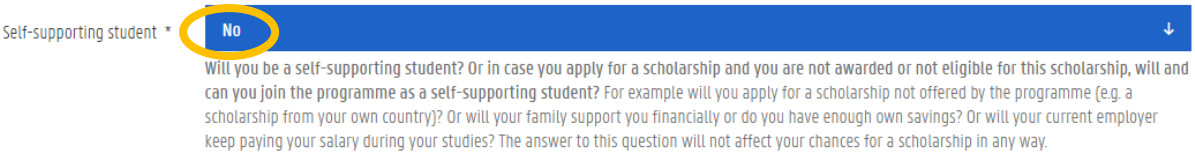
You do not have to add documents in the context of your scholarship application or your self-supporting resources.

The scholarship selection outcome is expected by mid-April 2027.

The IMSOGLO programme does not offer any other scholarship types.



If you are not willing or able to follow the IMSOGLO programme as a self-funding student, select Self-supporting student 'No'.



If you are willing and able to follow the IMSOGLO programme as a self-funding student, select Self-supporting student 'Yes'.

Indicating that you are willing and able to fund your studies yourself will not decrease your chances to be selected for a scholarship.

The estimated total cost of the IMSOGLO programme for self-funding students is approximately 29,400 euro for non-European students and 35,000 euro for European students:

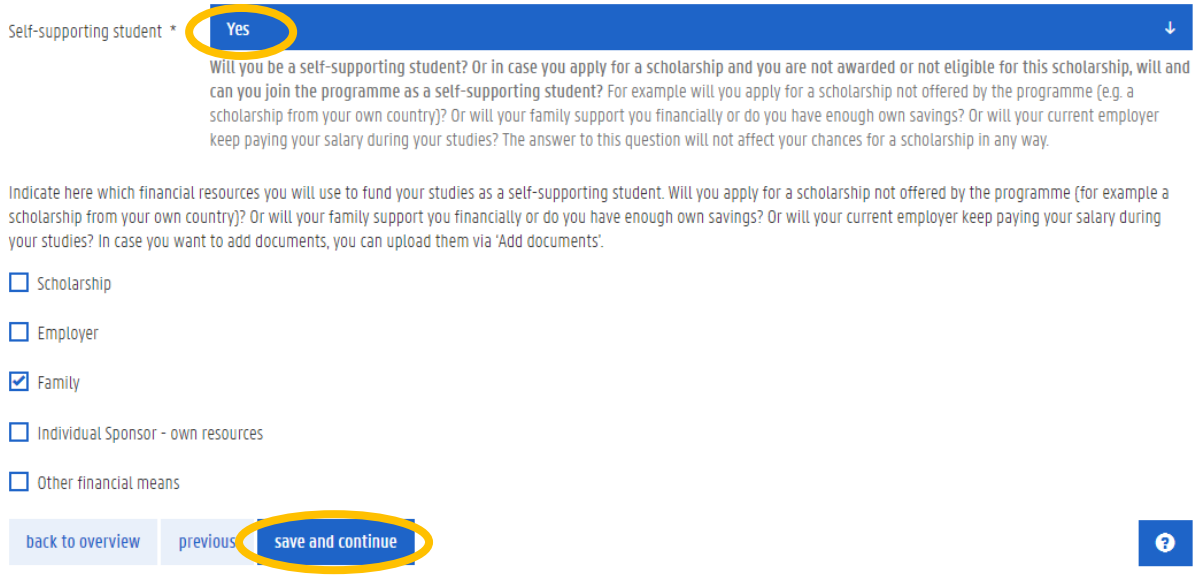
- non-European students: 18,000 euro tuition fee; European students: 3,400 euro tuition fee for the two years of study
- living expenses (1000 euro per month): 24,000 euro
- travel: 2000 - 3000 euro

Please find all info on IMSOGLO tuition fees on https://imsoglo.eu/scholarships-fees/.

Note that you will have to prove sufficient means of subsistence during your studies to apply for a visa. Find more info on https://www.ugent.be/prospect/en/administration/visa-residencepermit-insurance/visa/subsistence.htm

Indicate in the application portal what your financial resources are in case you want to enroll as a self-supporting student.

Click 'Save and continue'.

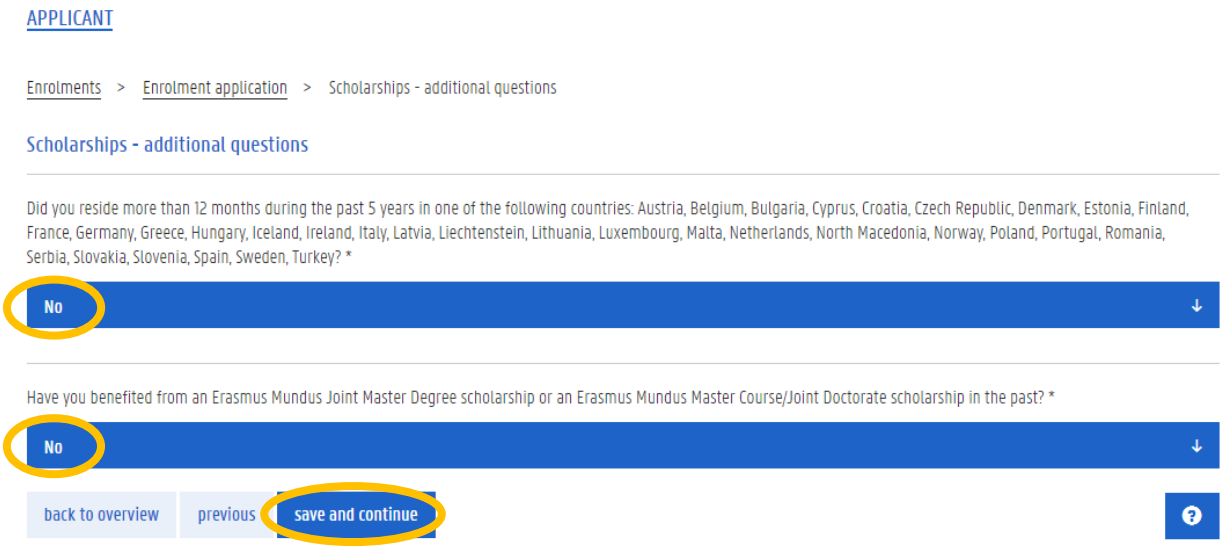


Indicate whether or not you have resided more than 12 months in one of the following countries during the past 5 years: all EU member states, Iceland, Liechtenstein, North Macedonia, Norway, Serbia, Turkey.

Indicate whether or not you have benefitted from an Erasmus Mundus Joint Master Degree scholarship or an Erasmus Mundus Master Course/Joint Doctorate scholarship in the past? Fill in 'Yes' or 'Now'.

Filling in fraudulent answers to the questions below will lead to immediate exclusion from all applications, and cancellation and reimbursement of the scholarship if discovered during your studies.

Click 'Save and continue'.



Contribution for students with special needs

IMSOGLO offers financial contributions to **students with special needs**. They will be used for enrolled students (with or without Erasmus Mundus scholarship) with disabilities (e.g. long-term physical, mental, intellectual or sensory impairments), such as those related to the acquisition of special items or services (e.g. assistance by third persons, adaptation of work environment, additional travel/transportation costs).

After you have been awarded admission to IMSOGLO in April 2027, contact imsoglo@ugent.be in case you have special needs and you wish to apply for the financial contribution.

Step 7: Motivation

Select ‘Motivation as attachment’.

Do **not** select ‘Motivation in text format’

Click ‘Add document’.

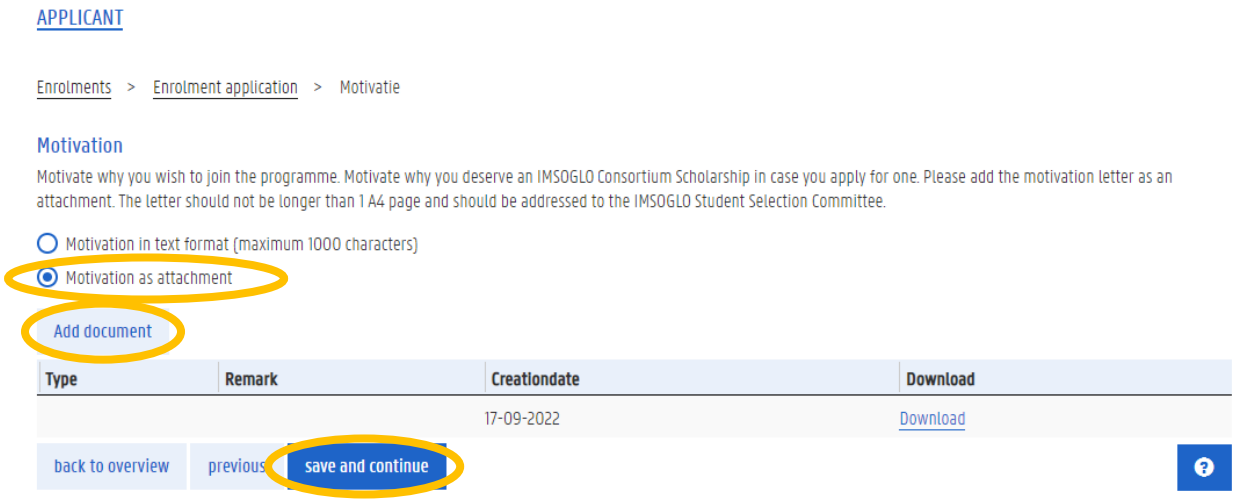
Click ‘Bestand kiezen’ (or Choose File) to upload your motivation letter as a PDF document of maximum 1 A4 page. **Motivation letters longer than 1 A4 page will not be read.**

There is no fixed template for the motivation letter.

Motivate why you are a suited student for the IMSOGLO programme and why you deserve an Erasmus Mundus Scholarship, if applicable.

Address the motivation letter to the IMSOGLO Student Selection Committee.

Click ‘Save and continue’.



Step 8: Final check and submission

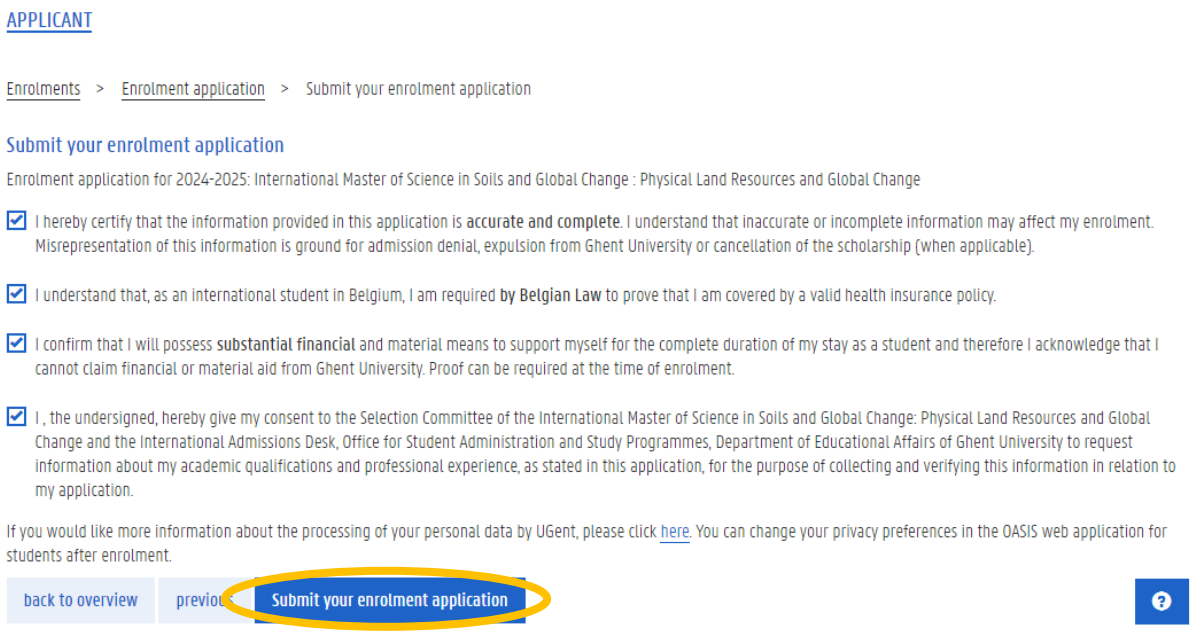
Check all boxes.
Please be aware that: **(i) a valid English language certificate, (ii) your final Diploma or an official Certificate of Graduation and (iii) the transcript of records should be uploaded on the application portal before the application deadline. Additional documents are not accepted after the application deadline and your application file will not be eligible for admission if documents are missing.**

Enrolling to the IMSOGLO programme includes automatic subscription to a valid Belgian health insurance policy.

In case you are selected for an Erasmus Mundus scholarship, your scholarship award letter will serve as a proof of substantial financial and material means.

In case you are a self-funding student, you will have to prove sufficient means of subsistence during your studies before enrolment. Find more info on https://www.ugent.be/prospect/en/administration/visa-residencepermit-insurance/visa/subsistence.htm

Click 'Submit your enrolment application'.



Step 9: Follow the status of your application

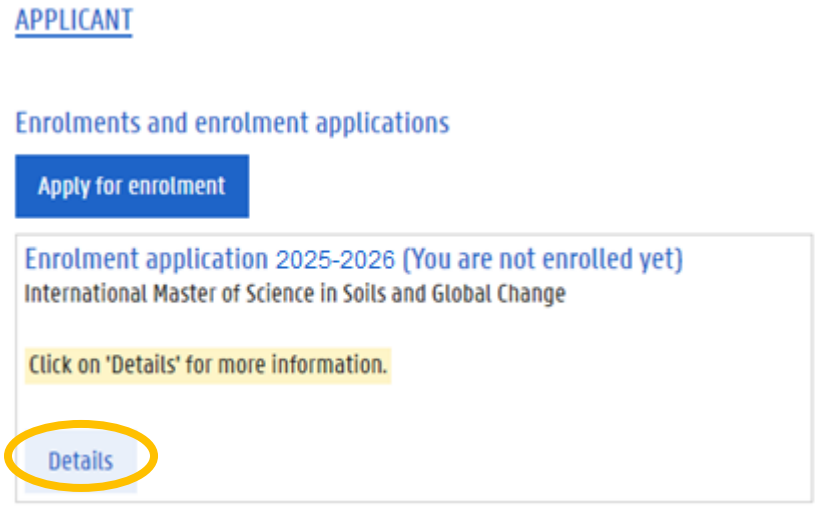
Now you have submitted your application and the IMSOGLO Student Selection Committee will check your file and decide on academic admission and scholarship selection.

You will be informed by email **by the end of April 2027,** the latest, about the admission and scholarship selection outcome.

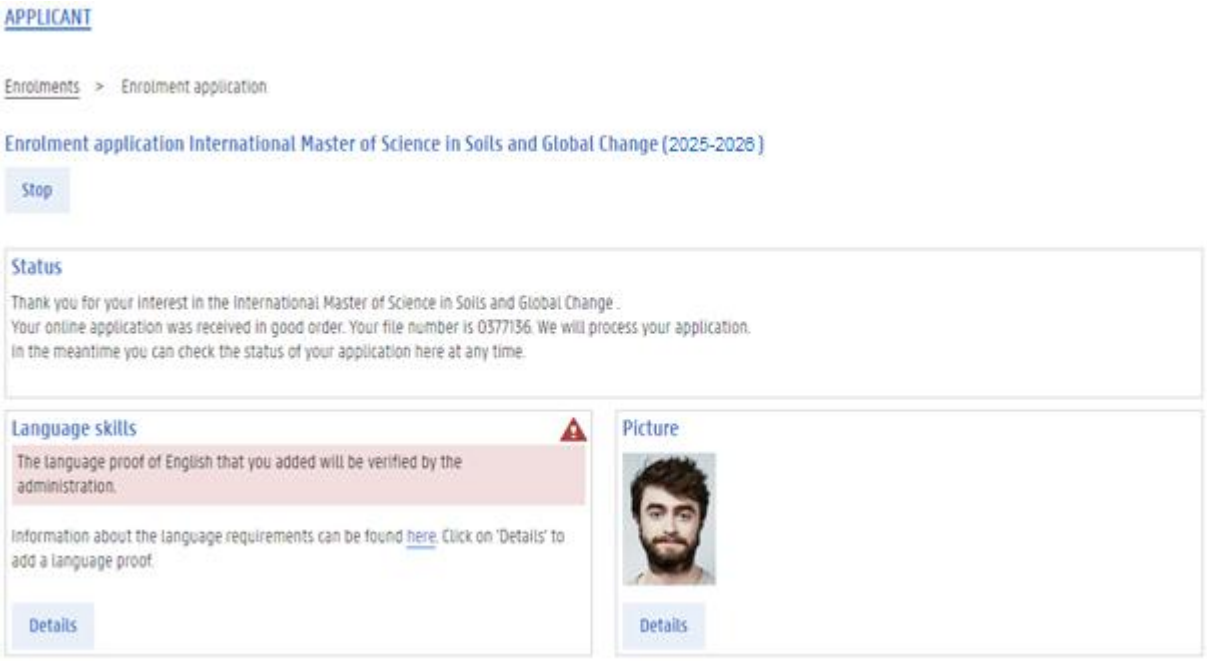
You will be sent instructions on how to obtain your Ghent University Letter of Admission.

Although you have successfully submitted your application form, you are not enrolled yet. In case you are selected for admission and you have obtained your Letter of Admission, you will be able to finalize your enrollment in August 2027.

You can check the status of your application at any time by clicking ‘Details’.



You can check the status of your application at any time in the Status box.

Before the IMSOGLO Student Selection Committee has checked and approved your English language certificate, you will see the message 'The language proof of English that you added will be verified by the administration'. This will disappear as soon as your language certificate has been verified.

In case you decide to withdraw your application, click 'Stop'.